
SHELBY CITY SCHOOLS

Office of the Superintendent of Schools

BOARD OF EDUCATION MEETING

Professional Development & Technology Center
39 S. Gamble, Shelby, OH
February 17, 2011 ~ 7:00 P.M.

AGENDA

Board of Education

Mr. Doug DeVito, President
Mr. Bruce Briggs, Jr., Vice President
Mr. Steve McLaughlin
Mrs. JoAnn Nelson
Mrs. Lorie White

Superintendent of Schools

Mr. Bryan Neff

Treasurer

Mrs. Elizabeth Anatra

1. Call Meeting to Order

Doug DeVito

- 1.1. Pledge
- 1.2. Roll Call
- 1.3. The Shelby City Schools will be a place:
 - where all students are ***proud*** to attend
 - where the staff is ***proud*** to work
 - where parents are ***proud*** to send their children
 - that the community is ***proud*** to support

2. Public Concerns/Acceptance of Agenda

(In accordance with Board Policy "BDDH")

Anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to 3 minutes.

- 2.1. Recognize visitors
 - 2.1.1. If you wish to comment on any agenda item, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.

2.1.2. If you wish to comment or make suggestions on items that are not on the agenda, this is the time to notify the president. He will assign a time, now or later on in the agenda, for discussion.

2.2. Additions or corrections to the agenda.

3. Approve Minutes and Financial Reports

Elizabeth Anatra

A motion by _____, seconded by _____ to approve the Treasurer's recommendations for the following items:

- 3.1. Approving the minutes of the regular & re-organizational meetings on January 11, 2011. Exhibit #1
- 3.2. Approve December 2010 (reviewed at January meeting) and January 2011 financial statements. Exhibit #2
- 3.3. Donations and grants, accept with thanks the following:

3.3.1. \$700 from Target Field Trip Grants;
Staff Coordinator, Stephanie Morris

*Vote: Mr. Briggs_____, Mr. McLaughlin_____,
Mrs. Nelson_____, Mrs. White_____,
Mr. DeVito*

4. Financial Information

Elizabeth Anatra

A motion by _____, seconded by _____ to approve the Treasurer's recommendations for the following items:

- 4.1. Increase Revenue estimates as follows:

Revenue Estimates:

- \$1300 increase to Fund 019 Local Grants
- \$3400 increase to Fund 200 Student Activities
- \$2671 *decrease* to Fund 532 State Fiscal Stabilization
- \$2671 increase to Fund 533 Title II-D Technology

- 4.2. Increase Budget Appropriations as follows:

Budget:

- \$50,000 increase to Fund 010 (Project Fund)

- \$1300 increase to Fund 019 Local Grants
- \$2720 increase to Fund 200 Student Activities
- \$808 *decrease* to Fund 516 IDEA-B
- \$2671 *decrease* to Fund 532 State Fiscal Stabilization
- \$2671 increase to Fund 533 Title II-D Technology
- \$2393.47 increase to Fund 590 Title II-A

*Vote: Mrs. White*_____, *Mr. Briggs*_____,
*Mr. McLaughlin*_____, *Mrs. Nelson*_____,
*Mr. DeVito*_____.

5. Superintendent's Report

Bryan Neff

- 5.1. Sr. High Student Council Presentation
- 5.2. Presentation of Commendations for the following retiring staff members:
 Vicki Becker Marilyn Shepherd
- 5.3. Ohio Department of Education Special Education Profile Report
- 5.4. New High School Design Developments Update
- 5.5. Honors' Options

Alex Milliron & Darrin Heydinger

Sheri Mitchell

John Gies

6. Personnel

- 6.1. A motion by _____, and seconded by _____ to accept the separation agreement and resignation of Bryan J. Neff, Superintendent, 32 years, (13 years at Shelby Schools), for the purpose of retirement, effective July 31, 2011.

*Vote: Mrs. Nelson*_____, *Mrs. White*_____,
*Mr. Briggs*_____, *Mr. McLaughlin*_____,
*Mr. DeVito*_____.

A motion by _____, and seconded by _____ to approve the Superintendent's recommendations for the following items:

- 6.2. Accepting the following resignations:
 - 6.2.1. Marilyn Shepherd, assistant to treasurer - payroll, 9 years, (all years at Shelby Schools), for the purpose of retirement, effective January 31, 2011.

- 6.2.2. Carolyn Metzger, teacher, 32 years (30 years at Shelby Schools), for the purpose of retirement, effective May 31, 2011.
- 6.2.3. Joe Linder, music teacher, 30 years experience (23 years in Shelby Schools) effective May 31, 2011
- 6.2.4. Vicki Becker, aide and crossing guard, 9 years (6 years at Shelby), for the purpose of retirement, effective February 28, 2011.
- 6.3. Adjusting hours and/or days for the following classified staff, salary according to schedule for the 2010-2011 school year:
 - 6.3.1. Deanna Ratliff, 186 day position, changing from cashier cook, 3 ½ hours per day to server, 4 hours per day, 4 years experience, effective February 1, 2011. Salary per negotiated contract 19.05D
 - 6.3.2. Debbie Clagg, cashier cook, 186 day position, changing from 3 hours to 3 1/2 hours per day, 2 years experience, effective February 1, 2011.
 - 6.3.3. Tina Carroll, server, 186 day position, 2 years experience, changing from 2 1/2 hours to cashier cook, 3 hours per day, effective February 1, 2011.
 - 6.3.4. Dianne Danners, server, 186 day position, 1 year experience, changing from 2 hours to 2 1/2 hours per day, effective February 1, 2011.
 - 6.3.5. Kim Hoover, server, 186 day position, 2 years experience, 2 hours per day, effective February 1, 2011. (Kim is also employed as a sweeper).
- 6.4. Employing the following classified staff member for the 2010-2011 school year, salary according to schedule:
 - 6.4.1. Nancy Tischer, assistant to treasurer - payroll, 8 hours per day, 260 day position, step 13, effective March 21, 2011.

6.5. Granting salary step increases due to increased training to the following certified staff, effective the second semester of the 2010-2011 school year:

Cristine Adkinson, MA to MA+15

6.6. Adding the following names to the substitute/tutor lists for the 2010-2011 school year:

6.6.1. Certified Substitute/tutor lists:

Current MOESC List dated February 11, 2011 Exhibit #3

6.6.2. Classified Substitute lists:

Clayton McFarland, custodian
Raychel Broderick, food service

6.7. Issuing the following supplemental contract for the 2010-2011 school year, salary according to schedule:

<u>Name</u>	<u>Position</u>	<u>Index</u>	<u>Exp.</u>
Brian Hughes	Head MS Girls Track Coach	.05	0 exp
Pending completion of requirements			

6.8. Adopting the following resolution:

WHEREAS, this Board has posted the position of:

Asst. Girls MS Track Coach

as being available to certified employees of this district and no such employees who are satisfactory to the Board have applied for the position, and

WHEREAS, this Board has advertised the position as being available to certified individuals not employed by this district and no such individuals satisfactory to this Board have applied for the position, non-certified individuals who are qualified in accordance with the rules of the State Department of Education to direct, supervise or coach pupil activity programs are hereby employed on a supplemental contract for the 2010-2011 school year as:

THEREFORE, BE IT RESOLVED THAT:

<u>Name</u>	<u>Position</u>	<u>Index</u>	<u>Exp.</u>
Charlie Ridenour	Asst. Girls MS Track Coach	.04	0 exp.

THEREFORE, BE IT RESOLVED THAT: the above individual will be employed pending completion of requirements

Vote: Mr. McLaughlin_____, Mrs. Nelson_____,
Mrs. White_____, Mr. Briggs_____,
Mr. DeVito_____.

7. Routine

- 7.1. Report from Legislative Liaison
- 7.2. Report from Student Achievement Liaison

Steve McLaughlin

Lorie White

8. Old Business

A motion by _____, and seconded by _____ to approve the Superintendent's recommendations for the following items:

- 8.1. Approving agreement for design and on-site construction administration for the Auxiliary Gym. Exhibit #4
- 8.2. Approving the Resolution Delegating Authority for Project Management (aka Change Order Agreement). Exhibit #5
- 8.3. Approving the Commissioning Agreement with STAN Engineers. Exhibit #6
- 8.4. Approving revised agreement for Professional Design Services

Exhibit #7

Vote: Mr. Briggs _____, Mr. McLaughlin _____, Mrs. Nelson _____, Mrs. White _____, Mr. DeVito

9. New Business

- 9.1. Discussing Sr. High band trip to Washington, DC on March 30 – April 2, 2012. Exhibit #8

A motion by _____, and seconded by _____ to approve the Superintendent's recommendations for the following items:

- 9.2. Approving Lease Agreement for Russell Community Center for the following:
 - 9.2.1. Nazarene Church Day Care Exhibit #9
- 9.3. Approving Flood Insurance purchase as follows:
 - Shelby Middle School; \$500,000 Building and \$358,400 Contents; cost \$11,436
 - Central School; \$500,000 Building and \$358,400 Contents; cost \$11,436
 - South Concession Stand; \$43,300 Building & Contents \$8600; cost \$580

- Technology & Professional Development Center; \$133,100 Building & Contents \$ 57,900; cost \$2047
- Bus Garage; \$250,000 Building & \$250,000 Contents; cost \$1667
- Stadium Restroom; \$62,000 Building only; cost \$620
- North Concession Stand; \$58,500 Building & \$7800 Contents; cost \$688

9.4. Approving MOESC Contract for FY 2012 in the amount of \$270,498. The contract comes with a credit of \$24,756.90 against FY2012 service expenses. Net of the credit the cost will be \$245,741.10 an increase of \$5874 or 2% over the current fiscal year cost of \$239,867. Exhibit #10

Vote: Mrs. White_____, Mr. Briggs_____,
Mr. McLaughlin_____, Mrs. Nelson_____,
Mr. DeVito_____.

10. Other Non-Agenda Items

11. Executive Session

A motion by _____, seconded by _____ to move into executive session for the following purpose:

- The appointment, employment, dismissal, discipline, promotion, demotion or compensation of school employees or regulated individuals, or the investigation of complaints against a public employee or regulated individual unless such person requests a public hearing
- To consider the purchase of property or the sale of property if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest
- Conferences with an attorney concerning disputes involving pending or imminent court action

- Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees
- Matters required to be kept confidential by federal law, rules or state statutes
- Discussion of specialized details of security arrangements where disclosure of the matter discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law.

*Vote: Mrs. Nelson _____, Mrs. White _____,
Mr. Briggs _____, Mr. McLaughlin _____,
Mr. DeVito _____.*

A motion by _____, at _____p.m. and seconded by _____ to adjourn the executive meeting.

*Vote: Mr. McLaughlin _____, Mrs. Nelson _____,
Mrs. White _____, Mr. Briggs _____,
Mr. DeVito _____.*

12. Adjourn

A motion by _____, at _____p.m. and seconded by _____ to adjourn the meeting.

*Vote: Mr. Briggs _____, Mr. McLaughlin _____,
Mrs. Nelson _____, Mrs. White _____,
Mr. DeVito _____*