
SHELBY CITY SCHOOLS

Office of the Superintendent of Schools

BOARD OF EDUCATION MEETING

Professional Development & Technology Center
39 S. Gamble, Shelby, OH
October 20, 2011 ~ 7:00 P.M.

AGENDA

Board of Education

Mr. Doug DeVito, President
Mr. Bruce Briggs, Jr., Vice President
Mr. Steve McLaughlin
Mrs. JoAnn Nelson
Mrs. Lorie White

Superintendent of Schools

Mr. Tim Tarvin

Treasurer

Mrs. Elizabeth Anatra

1. Call Meeting to Order

Doug DeVito

- 1.1. Pledge
- 1.2. Roll Call
- 1.3. The Shelby City Schools will be a place:
 - where all students are ***proud*** to attend
 - where the staff is ***proud*** to work
 - where parents are ***proud*** to send their children
 - that the community is ***proud*** to support

2. Public Concerns/Acceptance of Agenda

(In accordance with Board Policy "BDDH")

Anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to 3 minutes.

- 2.1. Recognize visitors

2.1.1. If you wish to comment on any agenda item, notify the president at this time. You will then be given an opportunity to speak on the item during discussion.

2.1.2. If you wish to comment or make suggestions on items that are not on the agenda, this is the time to notify the president. He will assign a time, now or later on in the agenda, for discussion.

2.2. Additions or corrections to the agenda.

3. **Approve Minutes and Financial Reports**

Elizabeth Anatra

A motion by _____, seconded by _____ to approve the Treasurer's recommendations for the following items:

3.1. Approving minutes of the September 15, 2011 regular meeting and October 6, 2011 special meeting. Exhibit #1

3.2. Review and approve the September 2011 financial reports. Exhibit #2

3.3. Approve Forecast and Assumptions Exhibit #1, pg. 6

3.4. Accepting letter of arrangement with Auditor of State for FY2011 Audit Exhibit #3

3.5. Donations and grants, accept with thanks to the following:

From the Shelby Foundation

- \$3000 for 'Learning with ELMO' Dowds School Staff Coordinator, Kim Nadolsky
- \$359.50 for 'Character Education'; Central School Staff Coordinator, Cindy Strickler
- \$2,500 for 'Camp Nuhop'; Central School Staff Coordinator, Amanda Green

From the Russell & Mary Gimbel Foundation

- \$1500 for Classroom Listening Center; Auburn School Staff Coordinator, Patti White
- \$2000 for 'Hippo Therapy'; Auburn School Staff Coordinator, Toni Bandy

Vote: Mr. Briggs_____, Mr. McLaughlin_____,
Mrs. Nelson_____, Mrs. White_____,
Mr. DeVito_____

4. **Financial Information**

Elizabeth Anatra

A motion by _____, seconded by _____ to approve the Treasurer's recommendations for the following:

Revenue:

- \$9360 increase to Fund 019 Local Grants
- \$300 increase to Fund 022 Trust & Flower Funds
- \$10,762 increase to Fund 200 Student Activity Accounts
- \$300,000 increase to Fund 506 Race to the Top

Budget:

- \$9360 increase to Fund 019 Local Grants
- \$400 decrease to Fund 022 Trust & Flower Funds
- \$6007 increase to Fund 200 Student Activity Accounts
- \$142,209 increase to Fund 506 Race to the Top
- \$131.10 increase to Fund 573 Title V

Vote: Mrs. White_____, Mr. Briggs_____,
Mr. McLaughlin_____, Mrs. Nelson_____,
Mr. DeVito_____.

5. Superintendent's Report

Tim Tarvin

- 5.1. Sr. High Student Council Presentation
- 5.2. Facilities Update

Riley Fortman & Hayley Hall

6. Personnel

A motion by _____, and seconded by _____ to approve the Superintendent's recommendations for the following items:

- 6.1. Employing the following classified staff, for the 2011-2012 school year, salary according to schedule:
 - 6.1.1. Kelly Christy, food service server, 186 day position, 0 experience, 2 hours per day, effective September 21, 2011 (formerly Holly Wiggins' food service position)
 - 6.1.2. Jen Cirata, highly qualified aide, 186 day position, 0 experience, 3 hours per day, effective October 3, 2011 (formerly Hollie Wiggin's aide position)
 - 6.1.3. Sarah Doane, crossing guard, 186 day position, 0 experience, 45 minutes per day, effective October 5, 2011 (formerly Valarie Heydinger's crossing guard position)

- 6.1.4. Tara Finnegan, server, 186 day position, 0 experience, 2 hours per day, effective October 11, 2011 (formerly Leigh Oden's position)
- 6.2. Adjusting hours for the following classified staff effective the 2011-2012 school year:
 - 6.2.1. Valarie Heydinger, crossing guard, from .75 hours to 1.25 hours per day, 186 day position, 4 years experience, effective 9/28/11 (formerly Joni Young's position)
 - 6.2.2. Holly Wiggins, highly qualified aide, from 3 hours per day to 6.25 hours per day, 186 day position, 0 experience, effective 9/26/11 (formerly Joni Young's position)
 - 6.2.3. Leigh Oden, moving from food service (2 hours per day) to highly qualified aide, 5.5 hours per day, 186 day position, 0 experience, effective October 3, 2011 (formerly Tracy Barnd's position)
- 6.3. Granting salary step increases due to increased training to the following certified staff, effective the 2011-2012 school year:
 - Dana Daugherty, 150 hours to MA
 - Jessica Faulkner, 150 hours to MA
 - Stephanie Hoffman, MA to MA+15
 - Robin Kracker, BA to 150 hours
 - Kerri Rubright, 150 hours to MA
- 6.4. Approving Family Medical Leave for Holly Caudill for maternity estimated dates January 9, 2012 through March 2, 2012.
- 6.5. Issuing the following supplemental contracts for the 2011-2012 school year, salary according to schedule:

<u>NAME</u>	<u>Position</u>	<u>Index</u>	<u>Exp.</u>
Mike Mahek	Varsity Girls Softball Coach	.10	9
Jeff Kurtzman	Varsity Head Boys Tennis Coach	.10	14
Chris Zuercher	Boys Varsity Head Track Coach	.10	10
Steve Clark	Asst. Boys Var. Boys Track Coach	.07	8
Ed Ingle	7/8 th Head Boys Track Coach	.05	10
Bob DeLauder	Head Girls Varsity Track Coach	.10	25
Kelsey Hartings	Asst. Girls Var. Track Coach	.07	2
Brian Hughes	Head 7/8 Girls Track Coach	.05	1

pending completion of requirements.

- 6.6. Adopting the following resolution:
WHEREAS, this Board has posted the positions of:

9th Boys Basketball
 Reserve Wrestling Coach
 Asst. 7/8th Grade Wrestling Coach
 Varsity Baseball Coach
 Reserve Baseball Coach
 Reserve Softball Coach
 Asst. Var. Boys Track Coach
 Asst. 7/8 Boys Track Coach

as being available to certified employees of this district and no such employees who are satisfactory to the Board have applied for these positions, and

WHEREAS, this Board has advertised the positions as being available to certified individuals not employed by this district and no such individuals satisfactory to this Board have applied for the positions, non-certified individuals who are qualified in accordance with the rules of the State Department of Education to direct, supervise or coach pupil activity programs are hereby employed on a supplemental contract for the 2011-2012 school year as:

THEREFORE, BE IT RESOLVED THAT:

Name	Position	Index	Exp.
Ryan Noland	9 th Boys Basketball	.07	5
Todd Young	Reserve Wrestling Coach	.07	11
Derek Ratliff	Asst. 7/8 th Grade Wrestling Coach	.04	0
CJ Brickman	Varsity Baseball Coach	.10	6
Jeff Payne	Reserve Baseball Coach	.06	5
Tim Swigart	Reserve Softball Coach	.06	8
Dave Downs	Asst. Var. Boys Track Coach	.07	35
Colton Penwell	Asst. 7/8 Boys Track Coach	.04	4

THEREFORE, BE IT RESOLVED THAT: the above individuals will be employed pending completion of requirements.

- 6.7. Placing the following names on the substitute lists for the 2011-2012 school year, salary according to schedule:

Certified Substitute /tutor list:

MOESC List dated 10/12/11 Exhibit #4
 Kelsie Brooks, General Ed
 Nikkia Konrad, General Education
 Mindy Owen, General Education
 Louise Sommer, Physical Education P-12

Classified Substitute Lists:

Aide -Christina Thompson & Louise Sommer
 Custodian -Matthew Kauffman
 Food Service – Andi Slone

- 6.8. Accepting the services of school volunteers for the 2011-2012 school year. Exhibit #5

Vote: Mrs. Nelson_____, Mrs. White_____,
 Mr. Briggs_____, Mr. McLaughlin_____,
 Mr. DeVito_____.

7. Routine

- 7.1. Report from Legislative Liaison
- 7.2. Report from Student Achievement Liaison

A motion by _____, and seconded by _____ to approve the Superintendent's recommendations for the following items:

- 7.3. Approving the bus stops for the 2011-2012 school year as established by the Director of Transportation
- 7.4. Approving Friday, May 25, 2012 at 7:30 pm as the graduation date and time for the 2011-2012 senior class.

Vote: Mr. McLaughlin _____, Mrs. Nelson _____, Mrs. White _____, Mr. Briggs _____, Mr. DeVito _____.

8. Old Business

9. New Business

A motion by _____, and seconded by _____ to approve the Superintendent's recommendations for the following items:

- 9.1. Approving Marr Knapp Crawfis Ohio Schools Facilities Commission Design Development Agreement Exhibit #6

Vote: Mr. Briggs _____, Mr. McLaughlin _____, Mrs. Nelson _____, Mrs. White _____, Mr. DeVito _____.

10. Other Non-Agenda Items

11. Executive Session

A motion by _____, seconded by _____ to move into executive session for the following purpose:

- The appointment, employment, dismissal, discipline, promotion, demotion or compensation of school employees or regulated individuals, or the investigation of complaints against a public employee or regulated individual unless such person requests a public hearing
- To consider the purchase of property or the sale of property if premature disclosure of information would give an unfair competitive bargaining advantage to a person whose private interest is adverse to the general public interest

- Conferences with an attorney concerning disputes involving pending or imminent court action
- Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees
- Matters required to be kept confidential by federal law, rules or state statutes
- Discussion of specialized details of security arrangements where disclosure of the matter discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law

*Vote: Mrs. White*_____, *Mr. Briggs*_____,
*Mr. McLaughlin*_____, *Mrs. Nelson*_____,
*Mr. DeVito*_____.

A motion by _____, at _____p.m. and seconded by _____ to adjourn the executive meeting.

*Vote: Mrs. Nelson*_____, *Mrs. White*_____,
*Mr. Briggs*_____, *Mr. McLaughlin*_____,
*Mr. DeVito*_____.

12. Adjourn

A motion by _____, at _____p.m. and seconded by _____ to adjourn the meeting.

*Vote: Mr. McLaughlin*_____, *Mrs. Nelson*_____,
*Mrs. White*_____, *Mr. Briggs*_____,
*Mr. DeVito*_____.