
SHELBY CITY SCHOOLS

Office of the Superintendent of Schools

BOARD OF EDUCATION MEETING

REORGANIZATION

Professional Development & Technology Center

39 S. Gamble, Shelby, OH

January 10, 2012 ~ 6:30 P.M.

AGENDA

Board of Education

Mr. Bruce Briggs, Jr.
Mr. Steve McLaughlin
Mrs. JoAnn Nelson
Mr. Bill Roush
Mrs. Lorie White

Superintendent of Schools

Mr. Tim Tarvin

Treasurer

Mrs. Elizabeth Anatra

1. Call Meeting to Order

President Pro-Tem: Bruce Briggs

- 1.1. Pledge of Allegiance
- 1.2. Roll call
- 1.3. Oath of Office administered to new Board Member, Bill Roush, and Re-Elected Board Member, Lorie White
- 1.4. The Shelby City Schools will be a place:
 - where all students are proud to attend
 - where the staff is proud to work
 - where parents are proud to send their children
 - that the community is proud to support

2. Election of Officers

Bruce Briggs

- 2.1. The floor is opened for nominations for President:

_____ nominated by _____

_____ nominated by _____

A motion by _____, seconded by _____
to close nominations for President

*Vote: Mr. Briggs*____ *Mr. McLaughlin*____
*Mrs. Nelson*____, *Mr. Roush*____
*Mrs. White*____,

Vote for one candidate:

Mr. Briggs for _____

Mr. McLaughlin for _____

Mrs. Nelson for _____

Mr. Roush for _____

Mrs. White for _____

2.2. The floor is opened for nominations for Vice-President:

_____ nominated by _____

_____ nominated by _____

A motion by _____, seconded by _____ to close nominations for Vice-President

Vote: Mrs. White_____, Mr. Briggs_____
Mr. McLaughlin_____, Mrs. Nelson_____
Mr. Roush_____

Vote for one candidate:

Mr. Briggs for _____

Mr. McLaughlin for _____

Mrs. Nelson for _____

Mr. Roush for _____

Mrs. White for _____

3. **Routine Business**

A motion by _____, seconded by _____ to approve 3.1 – 3.8.

3.1. To establish the regular meeting date on the _____ (example third Thursday) at _____ p.m. to be held at the Professional Development Center, 39 South Gamble Street, Shelby, Ohio 44875

3.2. Establish a board service fund in the amount of \$5000 to be used for board training and supplies and miscellaneous items

3.3. Authorize the treasurer to invest funds within the limits and according to the procedures specified by the Ohio Revised Code

3.4. Authorize the treasurer to pay all bills within the limits of the appropriation resolution after invoice and merchandise have been received and/or services have been performed. And to issue Blanket Purchase orders up to

Newly Elected President

Newly Elected President

\$100, 000 again within the limits of approved appropriations

- 3.5. Authorize the treasurer to make modifications to appropriations up to \$10,000 as needed. Modifications over this amount will require board action
- 3.6. Authorize the treasurer to issue checks for change as needed up to the following amounts: food service (\$600), athletics (\$5000) and by the buildings (\$300 Middle School, \$225 Central and \$100 each Dowds & Auburn), and to administer petty cash funds at the building level (\$135 High School, \$100 each; SMS, Central, Auburn, Dowds and Board Office)
- 3.7. Directing the treasurer to distribute interest income to the 006 (Food Service), 007 (expendable trusts), 008 (non expendable trusts), 024 (Insurance Liability) and 401 (auxiliary) Funds at a pro-rated amount based on the month end balance in those funds as compared to that of the General Fund
- 3.8. Authorize the treasurer to compensate board of education members at the full rate authorized by law (presently \$125 per meeting) for all regular, special and work meetings attended during the year

Vote: Mr. Roush _____ Mrs. White _____,
Mr. Briggs _____, Mr. McLaughlin _____
Mrs. Nelson _____

A motion by _____, seconded by _____
to approve items 3.9 – 3.12.

- 3.9. Appoint the Superintendent and Assistant Superintendent to serve as purchasing agents for the Shelby City Schools. With the direction that offerings from the Ohio Industry for the Handicapped (OIH, Inc.) are to be reviewed annually.
- 3.10. Authorize the Superintendent and Assistant Superintendent, without further Board action to apply on behalf of the district to participate in any federal or state grant project or program in which approval by said Board is required.

3.11. Authorize the Superintendent to employ temporary personnel as needed in emergency situations. Such employment shall be presented and approved by the Board at the next regular meeting.

3.12. Authorize the Superintendent to dispose of personal property of less than \$2000 aggregate value (equipment, furnishings, books, and other materials) without further resolution by the Board per Board Policy DN.

*Vote: Mrs. Nelson _____, Mr. Bill Roush
Mrs. White _____, Mr. Briggs _____
Mr. McLaughlin _____*

3.13. A motion by _____, seconded by _____ to establish the following Board Committee assignments and to make the following appointments:

- Student Achievement Liaison:
Lorie White (current)
- Legislative Liaison:
Steve McLaughlin (current)
- Pioneer Board Rep:
JoAnn Nelson (current)
- Finance/Audit Committee:
Bruce Briggs & Steve McLaughlin
- Prevailing Wage Coordinator:
Tim Tarvin, Superintendent
- Homeless Liaison:
Diane Ervin, Asst. Superintendent
Ref: 42USC - 11431 et. seq.
Stewart B. McKinney Homeless Assistance Act – 1987
Shelby Schools Policy #JECAA

*Vote: Mr. McLaughlin _____, Mrs. Nelson _____,
Mr. Roush _____, Mrs. White _____,
Mr. Briggs _____*

3.14. A motion by _____, seconded by _____ to enact the following non-discrimination policy as required by the Office of Civil Rights:

NONDISCRIMINATION

The Shelby City School District hereby affirms that no person shall, on the basis of race, color, national origin, sex and handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination

under any educational program or activity conducted under its auspices. This shall extend to employees therein and to admission thereto. Inquiries concerning the application of this policy may be referred to the Superintendent or Designated Coordinator. This policy shall prevail in all Board policies concerning school employees and students.

The Board designates:

Mrs. C. Diane Ervin Title VI Coordinator
Mrs. C. Diane Ervin Title IX Coordinator
Mrs. C. Diane Ervin Section 504 Coordinator

Complaints should be referred to:

Title VI (race, color, national origin)
Mrs. C. Diane Ervin
25 High School Ave., Shelby, OH 44875
(419) 342-3520

Title IX (sex discrimination)

Mrs. C. Diane Ervin
25 High School Ave., Shelby, OH 44875
(419) 342-3520

Section 504 (handicap)

Mrs. C. Diane Ervin
25 High School Ave., Shelby, OH 44875
(419) 342-3520

Dissemination Procedures:

All staff -- Handbooks at the beginning of each school year

Students -- Student Handbook, Student Rules Folders, Parent Newsletters

General Public -- Community Newsletter and Annual Report

Legal Refs:

Civil Rights Act of 1964, as amended in 1972, Title VI, VII

Executive Order 11246, 1965, as amended by Exec. Order 11375

Equal Employment Opportunity Act of 1972, Title VII

Education Amendments of 1972, Title IX (P.L. 92-318)

45 CFR, Parts 81, 86 (Fed Reg June 4, 1985, Aug 11, 1975)

Public Law 93-162 (Section 504)

Vote: *Mr. Briggs* _____ *Mr. McLaughlin* _____
Mrs. Nelson _____, *Mr. Roush* _____
Mrs. White _____,

4. Hearing on Tax Budget

The Treasurer announces that the district's Tax Budget is available in draft form, a legal notice of this was published in the local newspaper on December 24, 2011. Comments on the Tax Budget which is on the agenda of the regular meeting for approval are welcome at this time. Exhibit #1

5. Adjourn

A motion by _____, seconded by _____ to adjourn the Reorganizational meeting.

Vote: Mrs. White_____, Mr. Briggs_____
Mr. McLaughlin_____, Mrs. Nelson_____
Mr. Roush_____