

RECORD OF PROCEEDINGS
Regular Meeting
June 21, 2007

The Shelby City Schools, Board of Education met in special session on Thursday June 21, 2007, at 7:30 p.m. in the Professional Development and Technology Center at 69 South Gamble Street, Shelby Ohio.

The following board members were present; Bruce Briggs, JoAnn Nelson, Randy Terman, Bill Roush and Fred McKinney. Administrative personnel present included Charles Speelman, Superintendent and Elizabeth Anatra, Treasurer.

1. The meeting opened with the pledge of allegiance to the flag and affirmation of the district’s vision statement.

The Shelby City Schools will be a place:

- where all students are proud to attend
- where the staff is proud to work
- where parents are proud to send their children
- that the community is proud to support

2. Mr. McKinney advised those present that anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to three minutes.

Visitors were recognized. A request was made that anyone wishing to comment on any agenda item notify the president so that an opportunity to speak on the item during discussion could be given.

A request was also made that anyone wishing to comment or make suggestions on items not on the agenda notify the president so that a time now or later in the agenda could be assigned for discussion. Mr. Speelman pointed out an addendum to the agenda containing financial information, personnel items, routine matters and new business. Mr. Briggs mentioned the need to finalize plans for the June 28th meeting.

47-07

3. A motion was made by Mr. Roush and seconded by Mr. Briggs to approve the Shelby Memorial Library budget as presented. Ms. Jeanette Brown of the library staff, reviewed the budget for the board.

Vote Yes; Mr. Briggs, Mrs. Nelson, Mr. Roush, Mr. Terman and Mr. McKinney.

48-07

4. A motion was made by Mr. Briggs and seconded by Mr. Terman to approve items 4.1 and 4.2.

4.1 Minutes of the April 24, 2007 Work Session, May 8, 2007 Regular Meeting and May 14, 2007 Special Meeting

4.2 May 2007 financial reports

Vote Yes; Mr. Terman, Mr. Briggs, Mrs. Nelson, Mr. Roush and Mr. McKinney.

49-07

5. A motion was made by Mr. Terman and seconded by Mr. Roush to approve the following financial items:

5.1 Approving budget and revenue appropriations:

- Fund 014 Rotary Fund; revenue and budget increase of \$900
- Fund 022 Flower Fund; revenue increase of \$20
- Fund 024 Employee Health Liability; revenue and budget increase of \$330,000
- Fund 494 Poverty Aid; revenue increase of \$900
- Fund 499 CORE Grant; budget appropriation of \$2000
- Fund 599 Federal Grant Title II-D; revenue and budget increase of \$3000

Library Budget

May minutes & Financial Reports

Appropriation Modifications

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<p>Grant Appropriations Advance Repayment FY 08 Temp Appr. FY 2007 GAAP Contract with LGS Authorize Fed. Grants Waive 412 reserves</p>	<p>Motion 49-07 con't.</p> <p>5.2 Accepting and appropriating grants of :</p> <ul style="list-style-type: none"> • \$2500 from the Shelby Foundation to Auburn School for the Wellness Path, Fund 019, Bryan Neff staff contact. • A \$500 scholarship from Medical Mutual awarded to Miss Emily Roth. <p>5.3 Authorize transfers as indicated to repay FY 2006 advances authorized on June 29, 2006.</p> <p>5.4 Approve temporary FY 2008 appropriations at 25% of 2007 levels.</p> <p>5.5 Approve membership in OSBA Workers Compensation Group Insurance Program at an annual fee of \$1877.</p> <p>5.6 Approve FY 2007 contract for GAAP Conversion Services with the Auditor of State of Ohio, Local Government Services Section, in the approximate amount of \$11,000.</p> <p>5.7 Authorize the grant coordinator and the treasurer to apply for an participate in federal and state grant programs as available for FY 2007-08.</p> <p>5.8 Approve a resolution to waive HB 412 spending requirements for textbooks and supplies and building and facilities for Fiscal Year 2007 based on the districts' fiscal emergency status.</p> <p>Vote Yes; Mr. Roush, Mr. Terman, Mr. Briggs, Mrs. Nelson and Mr. McKinney.</p>
<p>Recognize T. Tarvin & S. Harvey</p>	<p>6. <u>Superintendent's Report</u></p> <p>6.1 Tim Tarvin, Middle School Principal, gave a presentation of the eighth grade's recent trip to Washington D.C. Mr. Tarvin outlined the itinerary and highlights of the trip. A similar trip is being planned for the coming school year.</p> <p>6.2 Mr. Speelman presented commendations to two staff members for outstanding work. He honored Tim Tarvin for his effort and dedication in planning the eighth grade trip and Scott Harvey for his efforts in returning the district to Workers Compensation group rating coverage, which will represent a significant savings in premium expense.</p>
<p>Accept retirements of M. Welker, M. Shreffler & D Plice</p>	<p style="text-align: center;">50-07</p> <p>A motion was made by Mr. Roush and seconded by Mr. Terman to approve the Superintendent's recommendations as follows:</p> <p>7.1 Accepting resignations in accordance with the "Retire Plus One" program. The following teachers will retire and return for the 2007 – 08 school year for a final year of teaching:</p> <p>7.1a Margaret Welker, 36 years of teaching (all years in Shelby Schools) effective May 31, 2007.</p> <p>7.1b Mary Shreffler, 29 years of teaching (21 years in Shelby Schools) effective May 31, 2007.</p> <p>7.1c Doug Plice, 36 years of teaching (all years in Shelby Schools,) effective May 31, 2007.</p>
<p>Accept Resignations of S. McBride, J. Dixon, G. Dahn & C. Ream</p>	<p>7.2 Accepting the following resignations:</p> <p>7.2a Susan McBride, teacher, on or before the end of the current contract year pending board approval and contract signing.</p> <p>7.2b Julie Dixon, guidance counselor, effective at the end of the 2006-2007 school year.</p> <p>7.2c Gail Dahn, teacher, effective at the end of the 2006 – 2007 school year.</p> <p>7.2d Corey Ream, teacher and MS Yearbook Advisor, on or before the end of the current contract year pending board approval and contract signing.</p>
<p>Employ K. Hlad, A. Turley, T. Mergel & B. Wallace</p>	<p>7.3 Employing the following certified staff members on a one year contract, effective the 2007 – 2008 school year, salary according to schedule:</p> <p>7.3a Kate Hlad, ½ day kindergarten teacher, 150 hours, 7 years experience (replacing Barb Smith)</p> <p>7.3b Anne Turley, guidance counselor, MA+15, 17 years experience (replacing Julie Dixon).</p> <p>7.3c Timothy Mergel, teacher 150 hours, 2 years experience (replacing Cathie Kindler).</p> <p>7.3d Brittany Wallace, teacher, BA, 0 experience (replacing Susan McBride)</p> <p>Mr. Speelman introduced Mrs. Hlad and Mrs. Turley who were in attendance, to the board and others present at the meeting and welcomed them to the district.</p>

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<p>Motion 50-07 con't.</p> <p>7.4 Employing the following classified staff member effective the 2007-2008 school year, salary according to schedule: 7.4a Kate Miller, library secretary, 7 ½ hours per day, 191 days, 12 years experience, (replacing Eileen Swain).</p> <p>7.5 Recommending Sharon Karr, 186 day sweeper and cashier cook, absence using the Family and Medical Leave Act provision effective May 17, 2007 to June 4, 2007.</p> <p>7.6 Employing the following certified personnel on one year limited contracts for the 2007 – 2008 school year form Auxiliary Services Non-Public Funds, pending receipt of funding, salary according to schedule: 7.6a Geraldine Rampp, guidance counselor, Sacred Heart School and St. Mary School, (2 hours per week for Sacred Heart and 2 ½ hours per week for St. Mary School for 36 weeks. 7.6b Brenda Stock, school nurse, for Sacred Heart School and St. Mary School, (2 hours per week for Sacred Heart School and 2 hours per week for St. Mary) for 36 weeks, BA, 34 years experience.</p> <p>7.7 Adjusting the job responsibilities of Bryan Neff by eliminating the Auburn Elementary principal duties, and adding responsibilities as the designated principal in charge. Mr. Briggs commented that this action will require the addition to staff of an elementary principal at a cost of up to \$95,000 per year for salary and benefits. He expressed his support for the action which will provide needed leadership, but commented on his concern for the expense involved.</p> <p>7.8 Adjusting hours for the following classified staff member4s effective the 2007 – 2008 school year, salary according to schedule: 7.8a Eileen Whisler, server, 186 days, 1 year experience, changing hours from 2 hours to 2 ½ hours per day. 7.8b Heather Wright, server, 186 days, 0 experience, changing hours from 2 ½ to 2 hours per day.</p> <p>7.9 Approving Diane Renz, aide, salary of \$1020 for the 2007 – 2008 school year.</p> <p>7.10 Issuing the following supplemental contracts for the 2007-2008 school year, salary according to schedule:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;"><u>Name</u></th> <th style="text-align: left;"><u>Position</u></th> <th style="text-align: left;"><u>Index</u></th> <th style="text-align: left;"><u>Exp.</u></th> </tr> </thead> <tbody> <tr> <td>Mike Mahek</td> <td>Travel (1/2 of stipend for second semester)</td> <td></td> <td></td> </tr> <tr> <td>Paulette Ream</td> <td>MS Cross Country Coach</td> <td>.04</td> <td>3</td> </tr> <tr> <td>Mark Kirby</td> <td>Head 9th Gr. 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Approve supplemental contracts to non certified staff-	Motion 50-07 con't. 7.11 Adopting the following resolution: WHEREAS, this Board has posted the positions of: <table style="margin-left: 40px; width: 80%; border: none;"> <tr> <td style="padding-right: 20px;">Strength Coach</td> <td>Asst. Varsity Football Coach</td> </tr> <tr> <td>7th Grade Asst. Football Coach</td> <td>Head Boys Golf Coach</td> </tr> <tr> <td>Head Girls Golf Coach</td> <td>8th Grade Boys Basketball Coach</td> </tr> <tr> <td>Asst. Varsity Girls Basketball Coach</td> <td>8th Gr. Girls Basketball Coach</td> </tr> <tr> <td>9th Gr. Girls Basketball Coach</td> <td>Var. Girls Basketball Coach</td> </tr> <tr> <td>Reserve Girls Basketball Coach</td> <td>Asst. Var. Wrestling Coach</td> </tr> <tr> <td>Reserve Wrestling Coach</td> <td>Reserve Volleyball Coach</td> </tr> <tr> <td>9th Grade Volleyball Coach</td> <td></td> </tr> </table> <p>as being available to certified employees of this district and no such employees who are satisfactory to the Board have applied for this position, and</p> <p>WHEREAS, this Board has advertised the positions as being available to certified individuals not employed by this district and no such individuals satisfactory to this Board have applied for the positions, non-certified individuals who are qualified in accordance with the rules of the State Department of Education to direct, supervise or coach pupil activity programs are hereby employed on a supplemental contract for the 2007-2008 school year as:</p> <p>THEREFORE, BE IT RESOLVED THAT:</p> <table style="margin-left: 40px; width: 80%; border: none;"> <thead> <tr> <th style="text-align: left;"><u>Name</u></th> <th style="text-align: left;"><u>Position</u></th> <th style="text-align: left;"><u>Exp.</u></th> <th style="text-align: left;"><u>Index</u></th> </tr> </thead> <tbody> <tr><td>Scott Harvey</td><td>Strength Coach</td><td>22</td><td>.12</td></tr> <tr><td>Tim Amstutz</td><td>Asst. Var. Football Coach</td><td>3</td><td>.10</td></tr> <tr><td>John Yates</td><td>7th Grade Asst. Football Coach</td><td>5</td><td>.04</td></tr> <tr><td>Tim Swigart</td><td>Head Boys Golf Coach</td><td>3</td><td>.10</td></tr> <tr><td>Rene Semon</td><td>Head Girls Golf Coach</td><td>5</td><td>.07</td></tr> <tr><td>Ryan Noland</td><td>8th Grade Boys Basketball Coach</td><td>4</td><td>.06</td></tr> <tr><td>Jerry Roth</td><td>Asst. Varsity Girls Basketball Coach</td><td>5</td><td>.10</td></tr> <tr><td>Richard Hostetler</td><td>8th Gr. Girls Basketball Coach</td><td>16</td><td>.06</td></tr> <tr><td>Natalie Lantz</td><td>9th Gr. Girls Basketball Coach</td><td>4</td><td>.07</td></tr> <tr><td>Jodi Korbas</td><td>Varsity Girls Basketball Coach</td><td>9</td><td>.16</td></tr> <tr><td>Nancy Winston</td><td>Reserve Girls Basketball Coach</td><td>10</td><td>.10</td></tr> <tr><td>Glen Worthington</td><td>Asst. Var. Wrestling Coach</td><td>4</td><td>.07</td></tr> <tr><td>Todd Young</td><td>Reserve Wrestling Coach</td><td>7</td><td>.07</td></tr> <tr><td>Natalie Lantz</td><td>Reserve Volleyball Coach</td><td>0</td><td>.07</td></tr> <tr><td>Caitlin Kehres</td><td>9th Grade Volleyball Coach</td><td>0</td><td>.06</td></tr> <tr><td>Gabe Kennedy</td><td>Var. Asst. Football Coach</td><td>2</td><td>.10</td></tr> </tbody> </table> <p>pending completion of requirements</p>	Strength Coach	Asst. Varsity Football Coach	7 th Grade Asst. Football Coach	Head Boys Golf Coach	Head Girls Golf Coach	8 th Grade Boys Basketball Coach	Asst. Varsity Girls Basketball Coach	8 th Gr. Girls Basketball Coach	9 th Gr. Girls Basketball Coach	Var. Girls Basketball Coach	Reserve Girls Basketball Coach	Asst. Var. Wrestling Coach	Reserve Wrestling Coach	Reserve Volleyball Coach	9 th Grade Volleyball Coach		<u>Name</u>	<u>Position</u>	<u>Exp.</u>	<u>Index</u>	Scott Harvey	Strength Coach	22	.12	Tim Amstutz	Asst. Var. Football Coach	3	.10	John Yates	7 th Grade Asst. Football Coach	5	.04	Tim Swigart	Head Boys Golf Coach	3	.10	Rene Semon	Head Girls Golf Coach	5	.07	Ryan Noland	8 th Grade Boys Basketball Coach	4	.06	Jerry Roth	Asst. Varsity Girls Basketball Coach	5	.10	Richard Hostetler	8 th Gr. Girls Basketball Coach	16	.06	Natalie Lantz	9 th Gr. Girls Basketball Coach	4	.07	Jodi Korbas	Varsity Girls Basketball Coach	9	.16	Nancy Winston	Reserve Girls Basketball Coach	10	.10	Glen Worthington	Asst. Var. Wrestling Coach	4	.07	Todd Young	Reserve Wrestling Coach	7	.07	Natalie Lantz	Reserve Volleyball Coach	0	.07	Caitlin Kehres	9 th Grade Volleyball Coach	0	.06	Gabe Kennedy	Var. Asst. Football Coach	2	.10
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Place R. Orewiler on sub list Employ C. Schroeder Approve Adm Salary index	7.12 Adding the following name to the substitute/tutor list for the 2006—2007 school year: 7.12a <u>Certified substitute/tutor lists:</u> Ruth Orewiler, PS-3 Early Childhood 7.13 Recommend employing the following seasonal help on an as-needed basis: Curtis Schroeder, student technology helper, \$6.85 per hour 7.14 Approve updated administrative salary index as determined by GCB-R and shown in GCB-R effective July 1, 2007. Vote Yes; Mrs. Nelson, Mr. Roush, Mr. Terman, Mr. Briggs and Mr. McKinney. Following the vote Mr. Briggs discussed Item 7.14, commenting on the administrative wage package and the cost of increases to the wage base.																																																																																				

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8. Routine Business

8.1 There was no report from the Legislative Liaison

8.2 Mrs. Nelson, Student Achievement Liaison gave a brief report. She suggested that the board consider fund raising activities to provide for additional student scholarships.

51-07

A motion was made by Mr. Roush and seconded by Mr. Terman to approve items 8.3 – 8.6. After some discussion the motion was amended to strike the High School Marching Band from item 8.3. The amended motion was made by Mr. Briggs and seconded by Mr. Roush.

Voting Yes to amend the Motion; Mr. Briggs, Mr. Roush, Mrs. Nelson, Mr. Terman and Mr. McKinney.

8.3 Adopting the fee structures for the 2007-2008 school year:

Kindergarten \$15.00

Grades 1 – 4 \$30.00

Grades 5 – 8 \$40.00

Sr. High Fees (see exhibit)

Activity Fee

The following extra-curricular / co-curricular activities will be assessed a \$25.00 activity fee per year, with a maximum yearly family amount of \$50.00 annually:

- All Middle School and High School Athletic Teams
- Middle School & High School Cheerleading
- ~~High School Marching Band~~

The fee will be assessed in the same manner as all other school fees and will be paid through the school office. Fees are due on or before the first travel event, but a payment plan may be set up through the school office.

8.4 Approving the agreement between Shelby City Schools and Richland County Board of MR/DD effective August 1, 2007 through July 31, 2008.

8.5 Approving the agreement between Shelby City Schools and Mid-Ohio Educational Service Center for purchase of seat(s) for the Richland/Crawford Alternative School for the 2007-2008 school year

8.6 Approve OSBA Policy Services Contract at a cost of \$8,250 plus expenses.

Vote Yes on the amended motion; Mr. Briggs, Mrs. Nelson, Mr. Roush, Mr. Terman and Mr. McKinney.

9. Old Business

52-07

A motion was made by Mr. Terman and seconded by Mr. Roush to approve the adoption of the following policies:

DFA Investment Policy

GCB Professional Staff Contract and Compensation Plans

Mr. Speelman discussed the administrative salary scale and benefit package outlined in GCB giving the history of the policy's development and reviewing other issues concerning administrative pay and benefits. Mrs. Nelson expressed reservations with the administrative salary scale. Mr. Briggs also stated that he was concerned with the cost of administrative raises given the other financial issues facing the district.

Vote Yes; Mr. Terman, Mr. Roush and Mr. McKinney

Vote No; Mr. Briggs and Mrs. Nelson

Approve fees
for 2007 – 08

Approve
agreement with
MRDD, Mid-
Ohio and OSBA
Policy Services

Approve
investment
policy and
Professional
Staff Contract
and Comp.
Plans

