

**RECORD OF PROCEEDINGS  
Special Meeting – Work Session  
June 10, 2009**

The Shelby City Schools, Board of Education met in Special Work Session on Wednesday June 10, 2009, at 6:00 p.m. at the Professional Development & Technology Center, 39 S. Gamble St., Shelby Ohio.

The following board members were present; Bruce Briggs, JoAnn Nelson, Randy Terman, Doug DeVito and Lorie White. Administrative personnel present included Bryan Neff, Superintendent, Diane Ervin, Assistant Superintendent, Kevin Calver; SHS Assistant Principal; Tim Tarvin, SMS Principal; Paul Walker, Dowds Principal; Scott Harvey, Maintenance Coordinator, John Kinton, Central Principal; Richard Hostettler, Food Service Coordinator; Keith Rittenhouse, Technology Coordinator; Kelly Kuhn, Auburn Principal; Mark Harvey, Transportation Coordinator; Sheri Mitchell, Special Education Coordinator; Pat Lewis, Athletic Director; and Elizabeth Anatra, Treasurer.

1. The meeting opened with the pledge of allegiance to the flag and affirmation of the district’s vision statement.

The Shelby City Schools will be a place:

- where all students are proud to attend
- where the staff is proud to work
- where parents are proud to send their children
- that the community is proud to support

2. Mr. Briggs advised those present that anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to three minutes.

No Visitors were present. A request was made that anyone wishing to comment on any agenda item notify the president so that an opportunity to speak on the item during discussion could be given. No one requested an opportunity to comment

A request was also made that anyone wishing to comment or make suggestions on items not on the agenda notify the president so that a time now or later in the agenda could be assigned for discussion. No one requested an opportunity to comment on items not on the agenda.

A request for any additions or corrections to the agenda was made, there were none.

**3. Financial**

**31-09**

A motion was made by Mr. DeVito and seconded by Mrs. White to approve the following:

**3.1 A RESOLUTION DETERMINING THAT THE SHELBY CITY SCHOOL DISTRICT IS A SPECIAL NEEDS DISTRICT PURSUANT TO SECTION 133.06(E) OF THE REVISED CODE.**

WHEREAS, this Board of Education has received and considered information and other data concerning the sites, buildings, facilities and other permanent improvements as defined in Section 133.01(CC) of the Revised Code required for the proper education of the students attending the schools operated by this Board; and

WHEREAS, this Board has also received advice as to the estimated costs of providing sites, buildings, facilities and other permanent improvements and the amount of leeway available within the debt limitation imposed by Section 133.06(B) of the Revised Code; and

WHEREAS, this Board must take such steps as are legally available to it to provide the required sites, buildings, facilities and other permanent improvements to adequately serve the student population of this School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Shelby City School District, County of Richland, State of Ohio, that:

Section 1. This Board hereby finds and determines that (i) the student population of this School District is not being served adequately by the existing sites, buildings, facilities and other permanent

Special Needs  
Application  
Approved

**RECORD OF PROCEEDINGS**  
**Special Meeting – Work Session**  
**June 10, 2009**

<p>QSCB          Authorization          Approved</p>	<p><i>Motion 31-09 con't.</i></p> <p>improvements of this School District and (ii) this School District cannot obtain sufficient funds by the issuance of securities within the limitation of Section 133.06(B) of the Revised Code to provide additional or improved sites, buildings, facilities and other permanent improvements in time to meet the need therefor, and therefore this Board hereby declares this School District to be a special needs district pursuant to Section 133.06(E) of the Revised Code.</p> <p>Section 2. The Treasurer of this Board is hereby authorized and directed to provide to the Superintendent of Public Instruction of the State of Ohio a certified copy of this resolution along with the other material required by Section 133.06(E) of the Revised Code and required or requested by the Superintendent of Public Instruction and to take such other actions and furnish such other information as may be appropriate in order to secure the certification of this School District by the Superintendent of Public Instruction as an approved special needs district.</p> <p>Section 3. This Board hereby finds and determines that all formal actions of the Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of the Board and of any of its committees that resulted in such formal action were held, in meetings open to the public in compliance with all legal requirements.</p> <p>Section 4. This resolution shall be in effect immediately on its adoption.</p> <p><b>3.2 A RESOLUTION REQUESTING AUTHORITY TO ISSUE QUALIFIED SCHOOL CONSTRUCTION BONDS AND AUTHORIZING THE SUPERINTENDENT AND TREASURER TO PREPARE AND FILE WITH THE OHIO SCHOOL FACILITIES COMMISSION AN APPLICATION THEREFOR.</b></p> <p>WHEREAS, through Public Law 111-5, the American Recovery and Reinvestment Act of 2009 (ARRA), Congress authorized the issuance of Qualified School Construction Bonds (QSCBs), where qualifying school districts could issue no (or low) interest bonds to be used for the construction, rehabilitation, or repair of a public school facility, or for the acquisition of land on which such a facility is to be constructed; and</p> <p>WHEREAS, the State of Ohio has been allocated, through the ARRA, a total of \$267,112,000 for calendar year 2009 for QSCBs; and</p> <p>WHEREAS, the Ohio School Facilities Commission (OSFC) is responsible for allocating the authority to issue QSCBs among eligible schools in the State of Ohio applying for such authority; and</p> <p>WHEREAS, this Board has determined that its classroom facilities project to be undertaken in cooperation with the OSFC and its anticipated additional construction, renovation, remodeling, rehabilitation, addition to, furnishing, equipping and other improvements to School District buildings and facilities and any related acquisition of real estate for project, buildings and facilities (collectively, the Projects) may qualify for participation in the QSCB program and desires to apply to the OSFC for the authority to issue QSCBs to finance a portion of the costs of the Projects;</p> <p>NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Shelby City School District, County of Richland, State of Ohio, that:</p> <p>Section 1. <u>Authorization to Request Authority to Issue QSCBs.</u> This Board hereby authorizes the Superintendent and Treasurer to make application to the OSFC for authorization to issue QSCBs authorized by the ARRA in the amount of \$10,000,000, understanding that such application in no way commits the School District to issue such bonds.</p> <p>Section 2. <u>Further Actions.</u> This Board further authorizes and directs the Superintendent and Treasurer to take any and all actions which may be necessary to issue bonds as authorized by the OSFC, and per the QSCB program of the ARRA, and to make certain funds are provided in a timely manner to assist with the Projects.</p> <p>Section 3. <u>Certification and Delivery of Resolution.</u> The Treasurer is directed to deliver or cause to be delivered a certified copy of this Resolution to the OSFC.</p> <p>Section 4. <u>Prior Acts Ratified and Confirmed.</u> Any actions previously taken by School District officials or agents of this Board in furtherance of the matters set forth in this Resolution are hereby approved, ratified and confirmed.</p> <p>Section 5. <u>Compliance with Open Meeting Requirements.</u> This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of</p>
--	---

**RECORD OF PROCEEDINGS  
Special Meeting – Work Session  
June 10, 2009**

<p><i>Motion 31-09 con't.</i></p> <p>this Resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public in compliance with the law.</p> <p>Section 6. <u>Captions and Headings.</u> The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.</p> <p>Section 7. <u>Effective Date.</u> This Resolution shall be in full force and effect from and immediately upon its adoption.</p> <p>Vote Yes; Mr. DeVito, Mrs. Nelson, Mr. Terman, Mrs. White and Mr. Briggs.</p> <p><b>4. Personnel</b></p> <p style="text-align: center;"><b>32-09</b></p> <p>A motion was made by Mrs. Nelson and seconded by Mr. Terman to approve the Superintendent's recommendations as follows:</p> <p>4.1 Employ the following certified staff members on a one year contract, effective the 2009 – 2010 school year, salary according to schedule:</p> <p>4.1a Abigail Eldridge, intermediate teacher, MA, 10 years experience</p> <p>4.1b Julie McClish, intermediate teacher, BA 0 years experience</p> <p>Vote Yes: Mrs. White, Mr. DeVito, Mrs. Nelson, Mr. Terman and Mr. Briggs.</p> <p><b>5. New Business</b></p> <p style="text-align: center;"><b>33-09</b></p> <p>5.1 A motion was made by Mr. DeVito and seconded by Mrs. White to approve the Superintendent's recommendation for the Negotiated Agreement with the Shelby Association of School Support for July 1, 2009 – June 30, 2012.</p> <p>Vote Yes; Mr. Terman, Mrs. White, Mr. DeVito, Mrs. Nelson and Mr. Briggs</p> <p><b>6. Leadership Team Work Session</b></p> <p>6.1 June and July board meeting dates were scheduled as follows:</p> <p>June Regular Meeting; June 24, 2009 and 5:00 pm</p> <p>July Regular Meeting, July 14, 2009 at 7:00 pm</p> <p>Mr. Briggs introduced the work session by explaining that as a result of the recent Board only work session it was suggested that the board and administrators meet to review new programs and plans for the coming school year. Mr. Neff began by inviting administrative team members to present plans for their assigned areas:</p> <ul style="list-style-type: none"> <li>- Mr. Calver reported for Shelby High School. He reviewed student survey results, mentioning high scoring areas and plans for further analysis of the data.</li> <li>- Mr. Lewis presented highlights from the Athletic Department including the district's second place finish in the NOL all sports trophy race. He summarized training programs in place for coaches and mentioned that NOL membership is changing but no final decisions have been reached as to what all the changes will be. Shelby has some options regarding league membership and will be exploring those.</li> <li>- Mr. Tarvin reviewed activities at Shelby Middle School including plans for grant submission through the Ohio Improvement (OIP) process. This application is for a \$250,000 grant to be used for Professional Development and Technology over the next two years. Middle School scheduling was discussed as a factor in the grant process and in general – Board members were invited to share any concerns regarding the schedule.</li> </ul>	<p>Employ: A Eldridge J McClish</p> <p>Approve SASS Negotiated Agreement 7/1/09 – 6/30/12</p>
---	---

**RECORD OF PROCEEDINGS**  
**Special Meeting – Work Session**  
**June 10, 2009**

- Mr. Kinton shared with the board his excitement about programming at Central School. The Building Leadership Team is doing very well. Special Education planning is an area of emphasis for next school year.
- Mrs. Kuhn and Mr. Walker reported jointly on All Day Kindergarten, a major change planned for next year at Auburn and Dowds Elementary schools. On August 26 & 27 Kindergartners will be screened and placed in classrooms. The evening of August 27<sup>th</sup> a parent orientation will be held. The first full day of all day Kindergarten will be August 31, 2009. In other areas the elementary schools are also involved in OIP and team building activities. Language Arts intervention is also key.
- Mrs. Mitchell outlined Special Education plans and achievements including ; Meeting all State Performance Program indicators and use of Read180 Bridges and other special programming. Training for staff on new policies and procedures will be held in August. Three aides were able to attend training this year and others will train in the coming year. Gifted programming funding is still undecided at the state level. Our focus in on grades three through eight with increased inclusion support.
- Mr. Rittenhouse explained to the board that Web 2.0 tools are education based resources, as part of the grant that Mr. Tarvin mentioned we hope to provide more resources like this for our staff. He also mentioned that electronic power conservation techniques are being evaluated.
- Scott Harvey outlined several ongoing projects related to the Maintenance Department including completion of the flood gates for Central and the Middle School, Safety Town which has been moved to Dowds school from Pioneer this year, Cell Tower installation anticipated in August or September and completion of successful safety/Jerod's Law inspections. Future projects include widening and re-paving of the Vo-Ag lane, interior painting and repair, sidewalk replacement and blacktop repair. A preventive maintenance program will be needed for older buildings. The possibility of placing building assessments on line was discussed.
- Mark Harvey gave an update on Transportation issues including plans to meet the needs of All Day Kindergarten programming and Safety Town participation.
- Mr. Hostettler spoke about several Food Service programs including 'Grab & Go' Breakfast which will be district wide next year. He also mentioned the EPS EZPay System to be used for fee and cafeteria payments beginning with the 2009-10 school year. All day kindergarten will further increase free and reduced lunch percentages from the 43% level seen this year. A federal stimulus grant has been applied for to cover approximately \$35,000 in new food service equipment purchases.
- Mrs. Ervin presented an overview of the OIP process, explaining the districts goal of finding the best plan for all Shelby students. She reviewed factors influencing achievement and Best Practices for addressing those factors in the district. Twenty-first Century Learning was outlined as a process based on anticipation of student needs in the the future. The district faces many challenges but also has an opportunity to assume a leadership role in student achievement.

The Board thanked all those present for their efforts and planning.

**Facilities Planning**

Mr. Neff began with a summary of the facilities planning process to date. He outlined the process that has been used to develop the current master plan as follows:

The CORE Committee was formed by the Board of Education to begin the process. Members are Randy Terman, Lorie White, Bryan Neff, Diane Ervin, Libbie Anatra, Tim Tarvin and Scott Harvey .

The Building Advisory Committee (BAC) was formed by the CORE Committee: Selected from a listing of candidates from across the Shelby Community for their influence and ability to team and lead smaller groups throughout the community.

There was planned representation from staff, churches, businesses, retirees, and parents. Their role was to listen to the community and work together to come up with a viable master plan. They are also the back bone leaders for the upcoming campaign. The BAC is made up of a total of 43 members. Meetings beginning in November 2008, have averaged 27 members at each meeting. From this group there have emerged three primary leaders which include: Dr. Adam Bihl, Jennifer Lattimer and Lester Champer.

The BAC has selected a master plan, to build one new 9-12 high school and one new K-5 elementary in the first phase of the "segmented" plan with the second phase to include the building of one 6-8 middle school. The total of the plan is to remain under 7 mills with the State share at 50%. The major emphasis in the campaign is to be the dollar amount per month for an average home of additional property tax.

At the end of the last BAC meeting on May 28<sup>th</sup>, there were three teams or tables asked the following:

1. What are our points of emphasis (Why this Master Plan/Package?)
2. What are the community issues to be yet addressed?

**Why this Master Plan?**

- ✓ Due to the condition of our current buildings (OSFC assessment and Flood possibility)
- ✓ The 50/50 share of funds needed

**RECORD OF PROCEEDINGS**  
**Special Meeting – Work Session**  
**June 10, 2009**

- ✓ Lower maintenance costs with new facilities for all but three grade levels (Old High School)
- ✓ That we didn't add any "athletic" or extra curricular LFI's due to the financial condition of the community and the resultant added burden
- ✓ This plan helps every student in the district.
- ✓ It is a Safety issue with the possibility of flooding of two student buildings
- ✓ Current buildings will need major expensive improvements in the near future
- ✓ Stimulate the local economy with the new local construction
- ✓ Vital to our community for survival (property values)
- ✓ To get out of current crowd elementary buildings where kids are tutored in hallways and taught in closets
- ✓ Need to invest in your community!

**Issues to be Addressed:**

- ✓ The actual cost to the home owner, not the millage
- ✓ The vision of the future of Shelby
- ✓ Home values if the levy isn't passed
- ✓ The completed building's operating expenses
- ✓ Clarify the State's requirements for the Master Plan
- ✓ The community asked for the bare minimum
- ✓ Is the plan too much for what we really need?
- ✓ If we can achieve "excellent" in current conditions, why do we need this?
- ✓ Why now? It is a bad economic time.
- ✓ Can we keep the current auditorium?
- ✓ We will spend all of this money for less than we have now?

A recent email between a board member and a concerned parent sums up the process:

*The BAC has been meeting at least twice a month since November. With the guidance of our facilities planner, we have considered all of these things and quite a lot more not mentioned. It is, to say the least, a very overwhelming experience, as we all began with a virtually "blank slate". While we all know as a result of this continuing process that not all members of the community will love the plan that is ultimately selected, we remain hopeful that the community members can support the plan that was painstakingly scrutinized and chosen, knowing that the members of the committee certainly have the best interests of the students and the community at the forefront of their decision-making. We celebrate the resiliency of children and are very excited about the privilege of providing them an excellent education, hopefully in new buildings. At the same time, we know what makes our district "excellent" is our staff and our facilities can only enhance what we feel is already a great education!*

**Time Line:**

- ✓ May 15<sup>th</sup> - Submitted the necessary information to DeYong on enrollment agreement
- ✓ May 19<sup>th</sup> – Board Presentation of CORE/BAC Master Plan
- ✓ May 22<sup>nd</sup> – Master Plan submission to Regency Planning and to OSFC
- ✓ June 11<sup>th</sup> – Final Master Plan Package (NOCA, Notice of Conditional Agreement) sent to district
- ✓ June 23<sup>rd</sup> – Board Approval of Master Plan
- ✓ July 20<sup>th</sup> – Special Needs Application Due for Approval by State Taxation
- ✓ July 21<sup>st</sup> – Board Approval of Resolution of Necessity Due
- ✓ August 20<sup>th</sup> – Board Approval of Resolution to Proceed to put on Ballot in November to Board of Elections Due
- ✓ November 3<sup>rd</sup> – The Community decides

The district can place the issue on the ballot a total of three times in a calendar year, and one needs to be in November. OSFC matching funds at current levels are available to us through calendar year, 2010. After that, there is no guarantee of funding

Following Mr. Neff's review a general discussion of the facilities planning process and the Master Plan was held. Mr. Terman excused himself at 8:15 p.m. due to a prior commitment.

In conclusion Mr. Briggs thanked all those present for their participation and efforts over the previous year.

A motion to adjourn was made at 8:25 p.m. by Mr. DeVito and seconded by Mrs. White.

Vote Yes; Mrs Nelson, Mrs. White, Mr. DeVito and Mr. Briggs

\_\_\_\_\_  
Bruce Briggs Board President

\_\_\_\_\_  
Elizabeth Anatra, Treasurer

**RECORD OF PROCEEDINGS**  
**Special Meeting – Work Session**  
**June 10, 2009**

