

**RECORD OF PROCEEDINGS**  
**Reorganizational Meeting**  
**January 6, 2010**

Oath of Office	<p>The Shelby City Schools, Board of Education met in re-organizational session on Wednesday, January 6, 2010, at 6:30 p.m. in the Professional Development &amp; Technology Center at 39 South Gamble Street, Shelby OH.</p> <p><b>1. Meeting called to Order</b></p> <p>1.1 The meeting opened with the Pledge of Allegiance to the flag.</p> <p>1.2 The Oath of Office was administered to new board member, Steve McLaughlin, and re-elected members Bruce Briggs and JoAnn Nelson.</p> <p>1.3 Roll Call was taken with the following members present; Bruce Briggs, Doug DeVito, JoAnn Nelson, Lorie White and Steve McLaughlin. Administrative personnel present included Bryan Neff, Superintendent, Diane Ervin, Assistant Superintendent and Elizabeth Anatra, Treasurer.</p> <p>1.4 The board and others present affirmed the district's mission statement.  The Shelby City Schools will be a place:</p> <ul style="list-style-type: none"> <li>• where all students are <u>proud</u> to attend</li> <li>• where the staff is <u>proud</u> to work</li> <li>• where parents are <u>proud</u> to send their children</li> <li>• that the community is <u>proud</u> to support</li> </ul>
Election of Officers	<p><b>2. Election of Officers</b></p> <p>2.1 Mr. Briggs acting as chairman pro-tempe, opened the floor for nominations for President for 2010. Mr. DeVito nominated Mr. Briggs. There were no other nominations. A motion to close nominations was made by Mrs. Nelson and seconded by Mrs. White. Vote Yes; Mr. Briggs, Mr. DeVito, Mr. McLaughlin, Mrs. Nelson and Mrs. White.</p> <p>A vote for Board President for 2010 was taken with the following results:  For Mr. Briggs: Mr. Briggs, Mr. DeVito, Mr. McLaughlin, Mrs. Nelson and Mrs. White.  Mr. Briggs was declared President and he conducted the remainder of the meeting.</p> <p>2.2 The floor was opened for nominations for Vice-President for 2010. Mrs. White nominated Mr. DeVito. A motion to close nominations was made by Mrs. Nelson and seconded by Mrs. White. Vote Yes; Mrs. White, Mr. Briggs, Mr. DeVito, Mrs. Nelson and Mr. McLaughlin</p> <p>A vote for Board Vice-President for 2010 was taken with the following results:  For Mr. DeVito: Mr. Briggs, Mr. DeVito, Mr. McLaughlin, Mrs. Nelson and Mrs. White.</p> <p>Mr. DeVito was declared Vice-President.</p>
<p>Reg. Mtg. Date:  3<sup>rd</sup> Tuesday @  7:00 p.m.</p> <p>Board Service Fund - invest and pay bills</p> <p>Treas. To modify appropriations</p> <p>Change and petty cash funds</p>	<p><b>3. Routine Business</b></p> <p style="text-align: center;"><b>1-10</b></p> <p>A motion was made by Mrs. White and seconded by Mr. DeVito approve items 3.1 – 3.8</p> <p>3.1 To establish the regular meeting date on the third Tuesday of each month at 7:00 p.m. to be held at the Professional Development Center, 39 South Gamble Street, Shelby Ohio 44875.</p> <p>3.2 Establish a board service fund in the amount of \$5000 to be used for board training and supplies and miscellaneous items</p> <p>3.3 Authorize the treasurer to invest funds within the limits and according to the procedures specified by the Ohio Revised Code.</p> <p>3.4 Authorize the treasurer to pay all bills within the limits of the appropriation resolution after invoice and merchandise have been received and/or services have been performed. And to issue Blanket Purchase orders up to \$100,000 again within the limits of approved appropriations.</p> <p>3.5 Authorize the treasurer to make modifications to appropriations up to \$10,000 as needed. Modifications over this amount will require board action</p> <p>3.6 Authorize the treasurer to issue checks for change as needed up to the following amounts: food service (\$600), athletics (\$5000) and by the buildings (\$300 Middle School, \$225 Central and \$100 each Dowds &amp; Auburn), and to administer petty cash funds at the building level (\$135 High School, \$100 each; SMS, Central, Auburn &amp; Dowds and \$175 Board Office).</p>

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<p><i>Motion 1-10 Continued</i></p> <p>3.7 Directing the treasurer to distribute interest income to the 006 (Food Service), 007 (expendable trusts), 008 (non expendable trusts), 024(Insurance Liability) and 401 (auxiliary) Funds at a prorated amount based on the month end balance in those funds as compared to that of the General Fund.</p> <p>3.8 Authorize the treasurer to compensate board of education members at the full rate authorized by law (presently \$125 per meeting). For all regular, special and work meetings attended during the year. Vote Yes, Mrs. Nelson, Mrs. White, Mr. Briggs, Mr. DeVito and Mr. McLaughlin.</p>	<p>Interest distribution</p> <p>Board Compensation \$125</p>
<p style="text-align: center;"><b>2-10</b></p> <p>A motion was made by Mrs. White and seconded by Mrs. Nelson to approve items 3.9- 3.12</p> <p>3.9 Appoint the Superintendent and Assistant Superintendent to serve as purchasing agents for the Shelby City Schools. With the direction that offerings from the Ohio Industry for the Handicapped (OIH, Inc.) are to be reviewed annually.</p> <p>3.10 Authorize the Superintendent and Assistant Superintendent, without further Board action to apply on behalf of the district to participate in any federal or state grant project or program in which approval by said Board is required.</p> <p>3.11 Authorize the Superintendent to employ temporary personnel as needed in emergency situations. Such employment shall be presented and approved by the Board at the next regular meeting.</p> <p>3.12 Authorize the Superintendent to dispose of personal property of less than \$2000 aggregate value (equipment, furnishings, books, and other materials) without further resolution by the Board per Board policy DN. Vote Yes; Mr. McLaughlin, Mrs. Nelson, Mrs. White, Mr. Briggs and Mr. DeVito</p>	<p>Superintendent &amp; Asst. Superintendent Purchasing Agents</p> <p>Authorize state &amp; federal grant apps.</p> <p>Employment of Temp personnel</p>
<p style="text-align: center;"><b>3-10</b></p> <p>3.13 A motion was made by Mr. DeVito and seconded by Mrs. White to establish the following Board Committee assignments and to make the following appointments:  Student Achievement Liaison : Lorie White  Legislative Liaison: Steve McLaughlin  Pioneer Board Rep: JoAnn Nelson  Finance/Audit Committee: Bruce Briggs &amp; Doug DeVito  Prevailing Wage Coordinator: Bryan Neff, Superintendent  Homeless Liaison: Diane Ervin, Assistant Superintendent  Ref: 42USC - 11431 et. seq. Stewart B. McKinney Homeless Assistance Act – 1987  Shelby Schools Policy #JECAA  Vote Yes; Mr. DeVito, Mrs. Nelson, Mr. McLaughlin, Mrs. White, and Mr. Briggs</p>	<p>Disposal of property</p> <p>Committees &amp; Appointments</p>
<p style="text-align: center;"><b>4-10</b></p> <p>3.14 A motion was made by Mrs. White and seconded by Mr. DeVito to enact the following non-discrimination policy as required by the Office of Civil Rights:  <b>NONDISCRIMINATION</b>  The Shelby City School District hereby affirms that no person shall, on the basis of race, color, national origin, sex and handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity conducted under its auspices. This shall extend to employees therein and to admission thereto. Inquiries concerning the application of this policy may be referred to the Superintendent or Designated Coordinator. This policy shall prevail in all Board policies concerning school employees and students.</p> <p style="margin-left: 40px;">The Board designates:     Mrs. C. Diane Ervin             Title VI Coordinator     Mrs. C. Diane Ervin             Title IX Coordinator     Mrs. C. Diane Ervin             Section 504 Coordinator</p> <p style="margin-left: 40px;">Complaints should be referred to:     Title VI (race, color, national origin)     Mrs. C. Diane Ervin     25 High School Ave., Shelby, OH 44875     (419) 342-3520</p>	<p>Non-Discrimination</p>

