

RECORD OF PROCEEDINGS

Regular Meeting February 25, 2010

<p>Transfer FMA Reimbursement</p> <p>Donations</p>	<p>The Shelby City Schools, Board of Education met in regular session on Thursday, February 25, 2010 at 7:00 P.M. in the Professional Development and Technology Center, 39 South Gamble Street, Shelby, Ohio 44875.</p> <p><u>1. Meeting called to Order</u></p> <p>1.1 The meeting opened with the Pledge of Allegiance to the flag.</p> <p>1.2 The following board members were present; Bruce Briggs, JoAnn Nelson, Doug DeVito, Steve McLaughlin and Lorie White. Administrative personnel present included Bryan Neff, Superintendent; Diane Ervin, Assistant Superintendent; and Elizabeth Anatra, Treasurer.</p> <p>1.3 Those present affirmed the district's vision statement. The Shelby City Schools will be a place:</p> <ul style="list-style-type: none"> • where all students are <u>proud</u> to attend • where the staff is <u>proud</u> to work • where parents are <u>proud</u> to send their children • that the community is <u>proud</u> to support <p><u>2. Public Concerns/Acceptance of Agenda</u></p> <p>Mr. Briggs advised those present that anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to three minutes.</p> <p>2.1.1. Visitors were recognized. A request was made that anyone wishing to comment on any agenda item notify the president so that an opportunity to speak on the item during discussion could be given. No one requested an opportunity to speak.</p> <p>2.1.2A request was also made that anyone wishing to comment or make suggestions on items not on the agenda to notify the president so that a time now or later in the agenda could be assigned for discussion. Mrs. Lisa Baker requested an opportunity to speak.</p> <p>2.2 Additions or corrections to the agenda were requested. None were suggested. Mr. Briggs invited Mrs. Baker to speak. She noted the accomplishment of Michael Zappa in having qualified for the State Swim meet. Mrs. Baker stressed the district's pride in Michael's accomplishments and mentioned that the Band Boosters Board wishes Michael the best in the competition.</p> <p><u>3. Financial</u></p> <p style="text-align: center;">13-10</p> <p>A motion was made by Mrs. White and seconded by Mr. DeVito to approve the Treasurer's recommendations for the following items:</p> <p>3.1 Approving the minutes of the regular & re-organizational meeting on January 6, and special meetings on January 14, February 4, and February 10, 2010.</p> <p>3.2 Approve December 2009 and January 2010 financial statements.</p> <p>3.3 Approve transfer of \$85,909.51 FEMA reimbursements from fund 599 to Fund 001 9007</p> <p>3.4 Donations and grants, accept with thanks the following:</p> <p>3.4.1 \$1,000 from the Shelby Foundation for Learn to Swim at the Y, Dowds School</p> <p>3.4.2 \$5,500 from the Shelby Foundation for the Middle School Washington, DC trip</p> <p>3.4.3 \$1,400 from the Shelby Foundation for the High School After Prom</p> <p>3.4.3 \$800 from Target for Dowds School Meteorology field trip; Paul Walker Staff Coordinator</p> <p>3.4.5 \$1,960 from the Lantz Star Graphics, in-kind donation to News Letter production</p> <p>Vote Yes; Mr. DeVito, Mr. McLaughlin, Mrs. Nelson, Mrs. White and Mr. Briggs</p> <p><u>4. Financial Information</u></p> <p style="text-align: center;">14-10</p> <p>A motion was made by Mrs. Nelson and seconded by Mrs. White to approve the Treasurer's recommendations for the following items:</p>
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Motion 14-10 continued

4.1 Increase Revenue estimates as follows:

- \$10,800 Local Grants fund 019
- \$ 6,299 Student Activity accounts fund 200

Increase Revenue estimates

4.2 Increase Budget appropriations as follows:

- \$4,000 General fund 001
- \$5,840 Consumable Supplies fund 009
- \$9,800 Local Grants fund 019
- \$6,529 Student Activities fund 200
- \$800 Athletics/Music/Art fund 300

Increase Budget Appropriations

Vote Yes; Mrs. White, Mr. DeVito, Mr. McLaughlin, Mrs. Nelson and Mr. Briggs

5. Superintendent's Report

5.1 Mr. Neff introduced Zach Yates and Jake Carriere. They gave a presentation of the High School Student Council's recent activities. They reported on popcorn sales and the computer fund. A spring dance sponsored by the Student Council, has been scheduled for March 20.

5.2 Commendations were presented to retiring staff members Deb Gwartz, Judy Hoover and Cindy Roby.

5.3 Mrs. Ervin led a presentation on the Ohio Improvement Plan (OIP). She introduced teachers and OIP team members Barb Green, Scott Will and Scott Gurney. The team explained that the mission of the OIP is a unified system of support directly focused on improving academic achievement. Three goals have been established to support this mission.

Mrs. Green explained the first goal, 'By the end of the 2011-12 school year, all students in grades k-12 will increase achievement by 3% annually as measured by the OAT/OGT reading tests (grades 3-8 & 10), and local assessments (grades k-1 and 9, 11 & 12) and meet or exceed Value-Added Growth. Students with disabilities and economically disadvantaged students will increase achievement by 1% annually as measured by OAT/OGT reading tests (grades 3-8 & 10).' Strategies used to reach this goal include Writing to Learn, REAP Charts, Bubble Maps and Four Square Reflection.

Mr. Gurney reviewed the second goal; 'By the end of the 2011 – 2012 school year, all students in grades K-12 will increase achievement by 3% annually as measured by the OAT/OGT mathematics tests (grades 3 – 8 & 10), and local assessments, (grades K-2 and 9,11 & 12).' In working toward this goal all teachers will implement writing at least weekly in a math class. Examples were shown including foldable math journals and problem solving models.

Mr. Will presented the third goal; 'By the end of the 2011-2012 school year, Shelby City Schools will ensure the implementation of high-quality standards-based instruction and effective use of data at all levels of the system as measured by at least 'Moderate' by the DLT membership (OLAC Rubric). Conditions and expectations within the district set the tone for achievement of this goal. Professional Learning Committees, Data Analysis Teams, High Yield Instructional Strategies, and Collaborative Teams work on common goals involving schools, staff and parents.

In conclusion, Mrs. Ervin noted that the fundamental purpose of school is learning, the OIP Cycle provides tools and structure to support that purpose.

5.4 Mr. Neff presented the Mid-Year Bullying Report, he noted that the report contains data through January 2010. It was noted that staff members are trained to watch for and respond to bullying.

5.5 An update on the May 4th Bond Issue Campaign was given by Mr. Neff. He reminded those present that the Master Plan is to build a 9-12 High School, move the intermediate school into the current High School and to continue to educate elementary students in the existing elementary schools, Auburn, Dowds and Russell. The estimated cost of the project to the district will be seventeen million dollars.

The Ohio School Facilities Commission will contribute an additional eleven million eight hundred thousand to match the district's share of the new High School. The balance of the district share will be spent on Locally Funded Initiatives (LFIs) including and expanded gym and an auditorium, and to make needed improvements the older elementary buildings. The ballot will include a Permanent Improvement levy to maintain and improve the facilities.

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The next Building Advisory Committee meeting will be held on March 11, 2010 at the Field House. Mr. Neff reminded the group of election deadlines – April 5, 2010 to register, and May 1, 2010 to apply for an absentee ballot and of the opportunity to vote at the Board of Elections up to thirty days prior to the actual election date.

6. Personnel

15-10

A motion was made by Mrs. White and seconded by Mr. McLaughlin to approve the Superintendent’s recommendations for the following items:

6.1 Accepting the following resignations:

- 6.1.1. Judy Hoover, cashier/cook, 25 years, (all years at Shelby Schools), for the purpose of retirement, effective February 26, 2010.
- 6.1.2. Cathy Biglin, teacher, 31 years (26 years at Shelby), for the purpose of retirement, effective May 31, 2010
- 6.1.3. Deb Gwartz, assistant to treasurer, 21 years (all years at Shelby Schools), for the purpose of retirement, effective March 31, 2010.

6.2 Employing the following classified personnel for the 2009-2010 school year, salary according to schedule:

- 6.2.1. Katherine Gurney, server, 186 day position, 2 hours per day, 0 experience, effective March 1, 2010

6.3 Adjusting hours and/or days for the following classified staff:

- 6.3.1. Shelly Kurtzman, secretary, 8 hours per day, 18 years experience, changing from 196 days to 260 days effective January 22, 2010
- 6.3.2. Cindy Keller, cashier/cook, 186 day position, changing from 6.5 hours to 6 hours per day, 16 years experience, effective March 1, 2010.
- 6.3.3. Jeanne Gosser, 186 day position, changing from head cook (4.5 hours per day) to cashier cook (6.5 hours per day), 11 years experience, effective March 1, 2010.
- 6.3.4. Sandy Newsome, 186 day position, changing from server (4.5 hours per day) to head cook (4.5 hours per day), 5 years experience, effective March 1, 2010.
- 6.3.5. Kim Hoover, server, 186 day position, 1 year experience, changing from 3 hours to 4 hours per day, effective March 1, 2010.
- 6.3.6. Ellen Huffman, server, 186 day position, 1 year experience, changing from 2 hours to 3 hours per day, effective March 1, 2010.

6.4 Adding the following names to the substitute/tutor lists for the 2009-2010 school year:

- 6.4.1. Certified Substitute/tutor lists:
Current MOESC List Exhibit #3
- 6.4.2. Classified Substitute lists:
Kelsey Brooks, aide
Neil McKinney, bus driver
Sally Young, aide & secretary

6.5 Employing the following student for the 2009-2010 school year, salary according to schedule:
Michael Sammons, Career Based Intervention

Vote Yes; Mrs. Nelson, Mrs. White, Mr. Briggs, Mr. DeVito and Mr. McLaughlin

7. Routine

- 7.1 Mr. McLaughlin gave the legislative Liaison’s report. He reported on the progress of House Bill 448 which deals with a possible requirement for seat belts on school busses and House Bill 407 which deals with school calamity days.
- 7.2 Mrs. Lorie White introduced Rachel Opperman and Jillian Shuler from the Shelby High School Key Club. They explained that the name Key Club stands for Kiwanis Educating Youth. Advisor Anita Ream and the club officers look for opportunities to serve in the community. Recently the club has participated in Relay for Life, and hosted a Red Cross Blood Drive. One of their goals is to donate time instead of money because that’s something everyone can afford. Mrs. White and the board thanked the girls for their report. Mr. Neff mentioned that ours is one of the largest Key Clubs in the area.

8. Old Business

Mr. Neff mentioned that the Pioneer Career and Technology Center will be hosting a dinner for all.

Resignations:
J. Hoover
C. Biglin
D. Gwartz

Employing:
K. Gurney

Adjusting hours/days:
S. Kurtzman
C. Keller
J. Gosser
S. Newsome
K. Hoover
E. Huffman

Employing
Career Based
Student , M.
Sammons

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board members on April 13, 2010. Those planning to attend were asked to contact the Superintendent's Secretary, Pam Studer.

9. New Business

9.1 Policy DBE ' Determination of Budget Priorities; Adequate Cash Reserves' was discussed by Mr Briggs and Mrs. Anatra. The policy sets an ending cash balance of three months operating expenses as a bench mark for operations. If the district finds that it does not meet the standard the policy requires that a plan be developed by the board and administration as to how the District will work toward attaining the needed balance. It was pointed out that similar policies are in force in other Ohio school districts. The language is based on an OSBA model. If approved at the next meeting, the policy will be added to the current board policy handbook.

9.2 The site agreement for and addition to the cell tower at the stadium was presented for approval. Scott Harvey, Maintenance Director, reviewed the contract with the board. The agreement calls for monthly rent of \$200 for use of space on the existing cell tower and a ten by ten foot area beneath the tower. Board members were encouraged to review the agreement which will be presented again for a vote at the next board meeting.

16-10

A motion was made by Mrs. White and seconded by Mr. McLaughlin to approve the Superintendent's recommendations for the following items:

9.3 To approve the 2010-2011 (Calendar A) and 2011-2012 (Calendar A) school calendar Exhibit #6

9.4 To approve the following volunteers for the Florida band trip:

Briggs, Michelle	Karnes, Edna	Kreinbrink, Suzon	Baker, Terry	Brumback, Gary
Brumback, Judy	Day, Michelle	Hess, Mark	Lattimer, Jen	Love, Jeff
Scarffee, Vickie	Robinson, Amy	Roose, Cathy	Turner, Catherine	Wylie, Pat

9.5 Contract with Metropolitan Educational Council for group purchasing services, cost \$781.18

9.6 Contract with Dawson for claims management services at a monthly cost of \$2000 Exhibit #7

9.7 Renew Flood Insurance with Hartford through Shelby Mutual Insurance Agency Inc.

Shelby Middle School, coverage \$500,000 Building/\$341,300 contents	Premium \$10,811
Central School, coverage \$500,000 Building/\$341,300 contents	Premium \$10,811
Bus Garage, coverage \$200,000 Building/\$200,000 Contents	Premium \$ 1,430
Stadium Restroom area, coverage \$59,300 Building	Premium \$ 574
Stadium Concession Stand South, coverage \$39,400 Bldg/\$8200 Contents	Premium \$ 543
Stadium North Concession Stand, coverage \$53,200 Bldg/\$7400 Contents	Premium \$ 640
Gamble Street Building, coverage \$121,000 Bldg/ \$55,100 contents	Premium \$ 1,908
TOTAL PREMIUM	\$26,717

Vote Yes; Mr. DeVito, Mr. McLaughlin, Mrs. Nelson, Mrs. White and Mr. Briggs

10. Other Non Agenda Items

Mr. Briggs reminded those present of the Leadership Team meeting scheduled for March 23, 2010 from 6:00 – 8:00 pm at North Central State College, Room 166. Mr. Briggs also invited any board members who are interested in helping to hand out diplomas at graduation to let him know so that plans can be made.

11. Executive Session

A motion was made by Mr. DeVito at 8:28 pm and seconded by Mrs. White to move into executive session to discuss the appointment, employment, dismissal, discipline, promotion, demotion or compensation of school employees or regulated individuals, or the investigation of complaints against a public employee or regulated individual unless such person requests a public hearing

Vote Yes; Mr. Briggs, Mr. DeVito, Mr. McLaughlin, Mrs. Nelson and Mrs. White.

A motion was made by Mrs. White at 11:53 p.m., and seconded by Mrs. Nelson to adjourn the executive session.

Vote Yes; Mrs. Nelson, Mr. Mc Laughlin, Mrs. White, Mr. DeVito and Mr. Briggs

A motion was made by Mrs. White at 11:54 p.m., and seconded by Mrs. Nelson to adjourn the meeting.

Vote Yes; Mr. DeVito, Mrs. Nelson, Mr. Mc Laughlin, Mrs. White and Mr. Briggs

Bruce Briggs, Jr., Board President

Elizabeth Anatra, Treasurer

Approve School Calendar 2010-2011 and 2011-2012

Approve volunteers for band trip

Contract with:
- Metropolitan Educational Council
- Dawson for claims management
- Renew Flood Insurance