

**RECORD OF PROCEEDINGS  
REGULAR MEETING  
FEBRUARY 16, 2015**

	<p>The Shelby City Schools, Board of Education met in regular session on Monday February 16, 2015 at 7:00 p.m. in the Lecture Hall, Shelby Senior High School, 1 Whippet Way, Shelby Ohio.</p> <ol style="list-style-type: none"> <li>1. The following board members were present; Lorie White, Lynn Friebel, Bill Roush, Randy Terman and Scott Rose. Administrative personnel present included Tim Tarvin, Superintendent; Paul Walker, Assistant Superintendent; and Elizabeth Anatra, Treasurer.</li> <li>2. Mrs. White advised those present that anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to three minutes.</li> <li>2.1 Visitors were recognized.       <ol style="list-style-type: none"> <li>2.1.1 A request was made that anyone wishing to comment on any agenda item notify the president so that an opportunity to speak on the item during discussion could be given.</li> <li>2.1.2 A request was also made that anyone wishing to comment or make suggestions on items not on the agenda notify the president so that a time now or later in the agenda could be assigned for discussion. There were no requests to speak.</li> </ol> </li> <li>2.2 Additions or corrections to the agenda were requested. There were none.</li> </ol> <p><b>3. <u>Approval of Minutes and Financial Reports</u></b> <b>8-15</b></p> <p>A motion was made by Mr. Rose and seconded by Mr. Roush to approve the Treasurer's recommendation for the following items:</p> <ol style="list-style-type: none"> <li>3.1 Approve the minutes of the regular &amp; organizational meetings on January 12, 2015.</li> <li>3.2 Approve the January 2015 financial reports.</li> <li>3.3 Accept with thanks the following grants:       <ul style="list-style-type: none"> <li>• \$122 from Mr. &amp; Mrs. Jeff Love for the SHS Athletic Fund</li> <li>• \$2,100 for purchase of 20 TI 84 calculators for math classes; \$998 for purchase of 2 iPads for Choir; \$1,000 for purchase of young adult books for 9-10 grade English classes; \$750 for purchase of variety of books for AP English class from the Shelby Alumni Association Student Achievement fund</li> <li>• \$1,350 from an anonymous donor for the Cleveland Indians Weather Days Field Trip</li> <li>• \$23,964 in donations through February 11, 2015 for Band Uniforms, Lisa Baker, Staff Coordinator. The total includes \$1000 from the Shelby Foundation's Curry Family Fund and an additional \$5000 from the Shelby Foundation. Donations are listed individually in the Treasurer's Discussion and Analysis</li> </ul> </li> </ol> <p>Vote Yes; Mr. Terman, Mr. Roush, Mr. Rose, Mrs. Friebel and Mrs. White.</p>
Approve Minutes: January 12, 2015	
Approve January Financial Reports	
Approve Grants	
Revenue Estimates	<p><b>4. <u>Financial Information:</u></b> <b>9-15</b></p> <p>A motion was made by Mr. Rose and seconded by Mr. Terman to approve the Treasurer's recommendations for the following items:</p> <ol style="list-style-type: none"> <li>4.1 Revising revenue estimates and budget appropriations at Fund Level Revenue Estimate:       <ul style="list-style-type: none"> <li>• \$26,100 increase to Fund 019 Local Grants</li> <li>• \$6,500 increase to Fund 200 Student Activities</li> <li>• \$7,897 increase to Fund 300 Sr. High Art Fund</li> </ul> </li> </ol>
Appropriation changes	<p>Budget Appropriations:</p> <ul style="list-style-type: none"> <li>• \$5,000 increase to Fund 006 Food Service</li> <li>• \$14,500 increase to Fund 018 Principal's Funds</li> <li>• \$2,000 increase to Fund 019 Local Grants</li> <li>• \$8,050 increase to Fund 200 Student Activities</li> <li>• \$8,900 increase to Fund 300 Sr. High Art Fund</li> <li>• \$10,000 increase to Fund 506 Race to the Top</li> </ul> <p>Vote Yes; Mrs. Friebel, Mr. Rose, Mr. Roush, Mr. Terman and Mrs. White.</p>

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<p><b>5. Superintendent's Report</b></p> <p>5.1 Mr. Tarvin commended Jean Russell on her pending retirement. He noted that Mrs. Russell is a Shelby Graduate who has spent her entire career in the district. The board joined him in thanking her for nearly 30 years of service to the district.</p> <p>5.2 Jenna Lybarger reported on recent Student Council Activities. She reported that profits from the winter dance had been donated to Shelby Help Line in memory of Megan Smith. Plans are underway for Student Council exchange with Colonel Crawford and Loudonville – dates will be announced in the future.</p> <p>5.3 Mr. Tarvin gave the Mid-Year Bullying report. He explained that the incidence of bullying has decreased since last year. The district will look into posting the data on the web site in the future. John Gies, Shelby High School Principal followed up with a report on drug testing and related issues in Shelby. He summarized the issues including background, causes and effective approaches to prevention and treatment. The district will follow up by forming a committee to look at the testing process, treatment, training rules and activities with the goal of minimizing abuse in the community. School administrators will look at areas of concern to identify and involve additional stakeholders.</p> <p>5.4 Mr. Walker gave the Race to the Top report on the teaching evaluation process. He explained the evaluation committee's role. The committee, which meets at least twice per year, is made up of four teachers and four administrators. Responsibilities may include but are not limited to: Identification of issues with the existing procedure instrument, possible changes, drafting of forms and instruments and identification of issues with changes under consideration. The committee has been a good addition to the Negotiated Agreement.</p>	
<p><b>6. Personnel</b></p> <p><b>10-15</b></p>	
<p>A motion was made by Mr. Roush and seconded by Mr. Rose to approve the Superintendent's recommendations for the following items:</p>	
<p>6.1 Accepting resignations for the following staff members:</p> <p style="padding-left: 40px;">6.1.1 David Duncan, Playground Supervisor, effective January 12, 2015</p> <p style="padding-left: 40px;">6.1.2 Terri Kochheiser, cashier cook, for the purpose of retirement, 32 years (30 years at Shelby Schools), effective May 31, 2015</p>	<p>Accept Resignations: D. Duncan T. Kochheiser</p>
<p>6.2 Employing classified staff members effective the 2014-2015 school year, salary according to schedule:</p> <p style="padding-left: 40px;">6.2.1 Amanda Zucker, Administrative Assistant to Superintendent, 8 hours per day, 5 years experience, 260 days per year, estimated effective date March 17, 2015</p> <p style="padding-left: 40px;">6.2.2 Tim Smith, playground supervisor, 2 hours per day, 0 experience, 186 day position, effective February 17, 2015</p>	<p>Employ: A. Zucker T. Smith.</p>
<p>6.3 Granting salary step increases due to increased training to the following certified staff, effective the second semester of the 2014-2015 school year:</p> <p style="padding-left: 40px;">6.3.1 Edie Lerback, changing from MA to MA+15</p> <p style="padding-left: 40px;">6.3.2 Brittany Ream, changing from MA to MA+15</p>	<p>Salary Step Increases: E. Lerback, B. Ream</p>
<p>6.4 Adopting the following resolution:</p> <p style="padding-left: 40px;">WHEREAS, this Board has posted the positions of: Girls Asst. Track Coach, Asst. Baseball, Reserve Baseball Coach, Reserve Softball Coach as being available to certified employees of this district and no such employees who are satisfactory to the Board have applied for these positions, and</p> <p style="padding-left: 40px;">WHEREAS, this Board has advertised the positions as being available to certified individuals not employed by this district and no such individuals satisfactory to this Board have applied for the position, non-certified individuals who are qualified in accordance with the rules of the State Department of Education to direct, supervise or coach pupil activity programs are hereby employed on a supplemental</p>	

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<p>Approved Performing Arts Center Worker J. Holloway</p>	<p><i>Motion 10-15 Continued</i> contract for the 2014-2015 school year as:</p> <table border="1"> <thead> <tr> <th><u>Name</u></th> <th><u>Position</u></th> <th><u>Index</u></th> <th><u>Exp.</u></th> </tr> </thead> <tbody> <tr> <td>Eric Finn</td> <td>Girls Asst. TrackCoach</td> <td>07</td> <td>0</td> </tr> <tr> <td>Jeff Payne</td> <td>Asst. Baseball Coach</td> <td>06</td> <td>8</td> </tr> <tr> <td>Nathan Craig</td> <td>Reserve Baseball Coach</td> <td>06</td> <td>0</td> </tr> <tr> <td>Doug Lewis</td> <td>Reserve Softball Coach</td> <td>06</td> <td>18</td> </tr> </tbody> </table> <p>THEREFORE, BE IT RESOLVED THAT: the above individuals will be employed pending completion of requirements</p> <p>6.5 Adding the following names to the substitute/tutor lists for the 2014-2015 school year: Certified Substitute/Tutor List. MOESC List Classified List: Colton Webb, custodian Ruth Watts, secretary &amp; aide</p> <p>6.6 Approving Performing Arts Center Worker Students @ \$8.10 per hour – Jacob Holloway</p> <p>6.7 Accepting the services of school volunteers for the 2014-2015 school year Vote Yes; Mr. Roush, Mr. Terman, Mrs. Friebe, Mr. Rose and Mrs. White</p> <p><b>7. <u>Routine:</u></b> 7.1 The Legislative Liaison did not report.</p>	<u>Name</u>	<u>Position</u>	<u>Index</u>	<u>Exp.</u>	Eric Finn	Girls Asst. TrackCoach	07	0	Jeff Payne	Asst. Baseball Coach	06	8	Nathan Craig	Reserve Baseball Coach	06	0	Doug Lewis	Reserve Softball Coach	06	18
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<p>Discussed Ohio Health/Med Central Agreement</p>	<p><b>8. <u>Old Business:</u></b> None</p> <p><b>9. <u>New Business</u></b> 9.1 The Ohio Health/Med Central Sponsorship Agreement was discussed. Mr. Tarvin and Mr. Gies explained the proposals, and discussed the possibilities with board members.</p>																				
<p>Approve MOU for coaching supplemental calculations</p> <p>Approve Sr. High Course Descriptions</p> <p>Approve Sr. High Fees for 2015-16</p> <p>Approve NCSC College Credit Plus</p> <p>Approve Flood Insurance Coverage</p>	<p style="text-align: center;"><b>11-15</b></p> <p>A motion was made by Mr. Terman and seconded by Mr. Rose to approve the Superintendent's recommendations for items 9.2 to 9.3. Upon further discussion the motion was amended by Mr. Terman seconded by Mr. Roush to include item 9.2 and items 9.4 – 9.7 only:</p> <p>9.2 Approval of a Memorandum of Understanding (MOU) for change in extra duty positions/ coaching supplemental calculations. Mr. Tarvin reviewed the MOU which changes supplemental contracts for Baseball and Softball to include a head coach, and assistant varsity coach and a reserve coach for each sport. The changes were made to better fit staffing to the current programs and to be consistent between sports.</p> <p>9.4 Approve Sr. High Course Descriptions for the 2015-2016 school year. It was noted that Honors Chemistry needs to be included on page six of the handbook</p> <p>9.5 Approve Sr. High fees for the 2015-2016 school year . Mr. Gies pointed out that the only change is an increase to the Advanced Placement Biology costs. The Choir fee was discussed in the contest of other music department fee policies. Further discussion on this issue was requested by the board as a condition of approval.</p> <p>9.6 Approve NCSC College Credit Plus Agreement. Mr. Gies explained that this program will replace the Post Secondary program. There is no cost to students for the courses. Grades will be included in the High School grade point average. Costs to the district are approximate at this time.</p> <p>9.7 Approve Flood Coverage:</p> <ul style="list-style-type: none"> <li>• Bus Garage; \$450,000 building and \$450,000 contents with a \$1250 deductible, premium \$2996</li> <li>• Stadium; \$86,800 building with a \$2000 deductible, premium \$1239</li> </ul> <p>Vote Yes; Mr. Rose, Mr. Roush, Mr. Terman and Mrs. Friebe. Vote No; Mrs. White</p>																				

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<p style="text-align: center;"><b>12-15</b></p> <p>A motion was made by Mr. Terman and seconded by Mr. Roush to approve the Superintendent’s recommendation for the following item.</p> <p>9.3 Approve the school calendar options for the 2016 -2017 school year. Mr. Tarvin reviewed the options and the process for choosing a calendar. Vote Yes; Mr. Rose, Mrs. Friebel and Mrs. White Vote No; Mr. Terman and Mr. Roush</p> <p><b>10. <u>Other Non-Agenda Items:</u> None</b></p> <p><b>11. <u>Executive Session:</u></b> A motion was made by Mrs. Friebel at 8:14 pm and seconded by Mr. Terman to move into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of school employees or regulated individuals, or the investigation of complaints against a public employee or regulated individual unless such person requests a public hearing.</p> <p>Vote Yes; Mrs. Friebel, Mr. Rose, Mr. Roush, Mr. Terman and Mrs. White.</p> <p>A motion was made by Mr. Roush at 9:41 p.m., and seconded by Mrs. Friebel to adjourn the executive session. Vote Yes; Mrs. White, Mrs. Friebel, Mr. Rose, Mr. Roush and Mr. Terman</p> <p>A motion was made at 9:41 p.m. by Mrs. Friebel and seconded by Mr. Roush to adjourn the meeting. Vote Yes; Mr. Terman, Mrs. White, Mrs. Friebel, Mr. Rose and Mr. Roush.</p>	<p>Approve 2016-17 school calendar options</p>
<p>_____ Lorie White, Board President</p>	<p>_____ Elizabeth Anatra, Treasurer</p>