

RECORD OF PROCEEDINGS
Organizational Meeting
January 11, 2016

<p>The Shelby City Schools, Board of Education met in organizational session on Monday, January 11, 2016, at 6:00 p.m. in the Lecture Room, Shelby Senior High School, 1 Whippet Way, Shelby OH 44875</p>	
<p>1. Meeting called to Order</p> <p>1.1 The meeting opened with the Pledge of Allegiance to the flag. Newly elected Board Member Mark Fisher was absent due to illness. His swearing in was postponed.</p> <p>1.2 Roll Call was taken with the following members present; Lynn Friebel, Scott Rose, Lorie White and Randy Terman. Administrative personnel present included Tim Tarvin, Superintendent; Paul Walker, Assistant Superintendent; and Elizabeth Anatra, Treasurer.</p> <p>1.3 The board and others present affirmed the district’s mission statement. The Shelby City Schools will be a place:</p> <ul style="list-style-type: none"> • where all students are <u>proud</u> to attend • where the staff is <u>proud</u> to work • where parents are <u>proud</u> to send their children • that the community is <u>proud</u> to support 	
<p>2. Election of Officers</p> <p>2.1 Mrs. White acting as chairman pro-tempe, opened the floor for nominations for President for 2016. Mrs. Friebel nominated Mrs. White. There were no other nominations. A motion to close nominations was made by Mr. Rose and seconded by Mr. Terman. Vote Yes; Mrs. Friebel, Mr. Rose, Mr. Terman and Mrs. White. Mr. Rose, Mr. Terman, Mrs. Friebel and Mrs. White all voted for Mrs. White. She was declared President and the oath of office was administered. Mrs. White conducted the remainder of the meeting.</p> <p>2.2 The floor was opened for nominations for Vice-President for 2016. Mrs. Friebel nominated Mr. Rose. There were no other nominations. A motion to close nominations was made by Mr. Terman and seconded by Mrs. Friebel. Vote Yes; Mrs. White, Mr. Rose, Mrs. Friebel and Mr. Terman. Mr. Rose, Mr. Terman, Mrs. Friebel and Mrs. White all voted for Mr. Rose. He was declared Vice-President and the oath of office was administered.</p>	<p>Election of Officers</p>
<p>3. Routine Business</p> <p style="text-align: center;">1-16</p> <p>A motion was made by Mr. Rose and seconded by Mrs. Friebel to approve items 3.1 – 3.8</p> <p>3.1 To establish the regular meeting date on the third Monday of each month at 7:00 p.m. to be held at the Shelby Senior High School, 1 Whippet Way, Shelby Ohio 44875. It was noted that the next meeting will be held on President’s Day, Monday February 15, 2016.</p> <p>3.2 Establish a board service fund in the amount of \$5000 to be used for board training and supplies and miscellaneous items</p> <p>3.3 Authorize the treasurer to invest funds within the limits and according to the procedures specified by the Ohio Revised Code.</p> <p>3.4 Authorize the treasurer to pay all bills within the limits of the appropriation resolution after invoice and merchandise have been received and/or services have been performed, and to issue Blanket Purchase orders up to \$100,000 again within the limits of approved appropriations.</p> <p>3.5 Authorize the treasurer to make modifications to appropriations up to \$10,000 as needed. Modifications over this amount will require board action</p> <p>3.6 Authorize the treasurer to issue checks for change/petty cash as needed up to the following amounts: food service (\$600), athletics (\$5000) and by the buildings (\$300 Middle School, \$225 Central and \$100 each Dowds & Auburn), and to administer petty cash funds at the building level (\$135 High School, \$100 each; SMS, Central, Auburn & Dowds and Board Office).</p> <p>3.7 Directing the treasurer to distribute interest income to the 006 (Food Service), 007 (expendable trusts), 008 (non expendable trusts), 024(Insurance Liability) and 401 (auxiliary) Funds at a prorated amount based on the month end balance in those funds as compared to that of the General Fund.</p> <p>3.8 Authorize the treasurer to compensate Board of Education members at the full rate authorized by law</p>	<p>Reg. Mtg. Date: 3rd Monday @ 7:00 p.m.</p> <p>Board Service Fund invest and pay bills</p> <p>Treas. To modify appropriations</p> <p>Change and petty cash funds</p> <p>Interest distribution</p> <p>Board Compensation \$125/mtg.</p>

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<p>Superintendent & Asst. Superintendent Purchasing Agents</p> <p>Authorize state & federal grant apps.</p> <p>Employment of Temp personnel</p> <p>Disposal of property</p>	<p><i>Motion 1-16 Continued</i> (presently \$125 per meeting) for all regular, special and work meetings attended during the year. Vote Yes; Mr. Terman, Mrs. White, Mrs. Friebel and Mr. Rose</p> <p style="text-align: center;">2-16</p> <p>A motion was made by Mr. Rose and seconded by Mrs. Friebel to approve items 3.9- 3.12</p> <p>3.9 Appoint the Superintendent and Assistant Superintendent to serve as purchasing agents for the Shelby City Schools. With the direction that offerings from the Ohio Industry for the Handicapped (OIH, Inc.) are to be reviewed annually.</p> <p>3.10 Authorize the Superintendent and Assistant Superintendent, without further Board action to apply on behalf of the district to participate in any federal or state grant project or program in which approval by said Board is required.</p> <p>3.11 Authorize the Superintendent to employ temporary personnel as needed in emergency situations. Such employment shall be presented and approved by the Board at the next regular meeting.</p> <p>3.12 Authorize the Superintendent to dispose of personal property of less than \$2000 aggregate value (equipment, furnishings, books, and other materials) without further resolution by the Board per Board policy DN.</p> <p>Vote Yes; Mr. Rose, Mrs. Friebel, Mrs. White and Mr. Terman</p>						
<p>Committees & Appointments</p>	<p style="text-align: center;">3-16</p> <p>3.13 A motion was made by Mr. Rose and seconded by Mr. Terman to establish the following Board Committee assignments and to make the following appointments: Legislative Liaison: Lynn Friebel Finance/Audit Committee: Randy Terman & Scott Rose Prevailing Wage Coordinator: Tim Tarvin, Superintendent Homeless Liaison: Paul Walker, Assistant Superintendent Ref: 42USC - 11431 et. seq. Stewart B. McKinney Homeless Assistance Act – 1987 Shelby Schools Policy #JECOA</p> <p>Vote Yes; Mrs. Friebel, Mr. Rose, Mrs. White, and Mr. Terman</p>						
<p>Non-Discrimination</p>	<p style="text-align: center;">4-16</p> <p>3.14 A motion was made by Mrs. Friebel and seconded by Mr. Rose to enact the following non-discrimination policy as required by the Office of Civil Rights: NONDISCRIMINATION</p> <p>The Shelby City School District hereby affirms that no person shall, on the basis of race, color, national origin, sex and handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity conducted under its auspices. This shall extend to employees therein and to admission thereto. Inquiries concerning the application of this policy may be referred to the Superintendent or Designated Coordinator. This policy shall prevail in all Board policies concerning school employees and students.</p> <p>The Board designates:</p> <table style="margin-left: 40px;"> <tr> <td>Mr. Paul Walker</td> <td>Title VI Coordinator</td> </tr> <tr> <td>Mr. Paul Walker</td> <td>Title IX Coordinator</td> </tr> <tr> <td>Mr. Paul Walker</td> <td>Section 504 Coordinator</td> </tr> </table> <p>Complaints should be referred to:</p> <p style="margin-left: 40px;">Title VI (race, color, national origin) Mr. Paul Walker 25 High School Ave., Shelby, OH 44875 (419) 342-3520</p> <p style="margin-left: 40px;">Title IX (sex discrimination) Mr. Paul Walker 25 High School Ave., Shelby, OH 44875 (419) 342-3520</p> <p style="margin-left: 40px;">Section 504 (handicap) Mr. Paul Walker 25 High School Ave., Shelby, OH 44875 (419) 342-3520</p> <p>Dissemination Procedures: All staff -- Handbooks at the beginning of each school year Students -- Student Handbook, Student Rules Folder, Parent Newsletters</p>	Mr. Paul Walker	Title VI Coordinator	Mr. Paul Walker	Title IX Coordinator	Mr. Paul Walker	Section 504 Coordinator
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<p>Non-Discrimination Continued</p>	<p><i>Motion 4-16 Continued</i> General Public -- Community Newsletter, Annual Report Legal Refs: Civil Rights Act of 1964, as amended in 1972, Title VI, VII Executive Order 11246, 1965, as amended by Exec. Order 11375 Equal Employment Opportunity Act of 1972, Title VII Education Amendments of 1972, Title IX, (P.L. 92-318) 45 CFR, Parts 81, 86 (Fed Reg June 4, 1985, Aug 11, 1975) Public Law 93-162 (Section 504) Vote Yes; Mr. Friebel, Mr. Rose, Mrs. White, and Mr. Terman</p>		
<p>Tax Budget</p>	<p>4. Hearing on the Tax Budget Mrs. Anatra explained that a legal notice of the availability of the district's Tax Budget was published in the local newspaper on November 30, 2015. A brief explanation of the purpose of the budget and the process was given. Comments on the document which is on the agenda of the regular meeting for approval were solicited.</p> <p>5. Adjournment A motion to adjourn at 6:14 p.m. was made by Mr. Rose and seconded by Mr. Terman Vote Yes; Mrs. White, Mr. Rose, Mr. Terman and Mrs. Friebel.</p>		
	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border-top: 1px solid black; border-bottom: 1px solid black; text-align: center;">Lorie White, Board President</td> <td style="width: 50%; border-top: 1px solid black; border-bottom: 1px solid black; text-align: center;">Elizabeth Anatra, Treasurer</td> </tr> </table>	Lorie White, Board President	Elizabeth Anatra, Treasurer
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