

RECORD OF PROCEEDINGS
Regular Meeting
June 20, 2016

<p>The Shelby City Schools, Board of Education met in regular session on Monday June 20, 2016 at 7:00 p.m. in the Lecture Hall, Shelby Senior High School, 1 Whippet Way, Shelby Ohio.</p> <p>1.1 The meeting opened with the Pledge of Allegiance to the Flag.</p> <p>1.2 The following board members were present; Lorie White, Lynn Friebel, Mark Fisher and Randy Terman. Administrative personnel present included Tim Tarvin, Superintendent; Paul Walker, Assistant Superintendent and Elizabeth Anatra, Treasurer.</p> <p>1.3 Members recited the Shelby City School Vision Statement.</p> <p>2. <u>Public Concerns/Acceptance of Agenda</u></p> <p>2.1 Mrs. White advised those present that anyone wishing to address the Shelby City Board of Education on school matters may do so by being recognized by the chairperson. Persons are requested to identify themselves and give their address before speaking. A maximum of thirty minutes is established for public input. If there are several speakers, each one should be concise and limit remarks to three minutes.</p> <p>2.1.1 A request was made that anyone wishing to comment on any agenda item notify the president so that an opportunity to speak on the item during discussion could be given. There were no requests to speak.</p> <p>2.1.2 A request was also made that anyone wishing to comment or make suggestions on items not on the agenda notify the president so that a time now or later in the agenda could be assigned for discussion. There were no requests to speak.</p> <p>2.2 Additions or corrections to the agenda were requested. Mr. Tarvin noted that Section 6, Personnel, had been updated with the addition of Emily Koester's resignation, item 6.1 and some additional supplemental contracts in items 6.11 & 6.12 along with some revisions to item 6.10. Mr. Terman noted that Mrs. Koester's name should be removed from item 6.11 based on her resignation.</p> <p>3. <u>Approve Minutes and Financial Reports:</u></p> <p style="text-align: center;">31-16</p> <p>A motion was made by Mrs. Friebel and seconded by Mr. Terman to approve the Treasurer's recommendations for the following items:</p> <p>3.1. Approving the minutes of the May 16, 2016 regular meeting and the June 6, 2016 special meeting</p> <p>3.2. Approving financial reports for May 2016</p> <p>3.3. Donation and grants, accept with thanks the following:</p> <ul style="list-style-type: none"> • \$500 donation from Ronald Jankov for Zoetic Zinnias • \$250 donation from the National FFA Foundation, Inc. to the SHS FFA • \$100 donation from the Lambda Chi Omega, Beta Mu Chapter to the Dowds Principals Fund • \$50 donation from Mr. & Mrs. Charles Gruber for Shelby Wrestling Boosters in honor of John Johnson • Donation of a new wrestling mat valued at \$8,000 from the Shelby Athletic Boosters <p>Vote Yes; Mr. Terman, Mrs. Friebel, Mr. Fisher and Mrs. White.</p> <p>4. <u>Financial Information:</u></p> <p style="text-align: center;">32-16</p> <p>A motion was made by Mrs. Friebel and seconded by Mr. Fisher to approve the Treasurer's recommendations for the following items:</p> <p>4.1. Set Revenue Estimates and Budget Appropriations at Fund Level as shown in the Appropriations Resolution and Amended certificate of June 16, 2016.</p> <p>4.2. Approve temporary FY2017 Estimates and Appropriations at 25% of the current year</p> <p>Vote Yes; Mr. Fisher, Mr. Terman, Mrs. Friebel and Mrs. White</p> <p>5. <u>Superintendent's Report:</u></p> <p>5.1 Mr. Tarvin presented the year end bullying report to the board. It was noted that this report and reports are available on the district web site.</p> <p>5.2 Mr. Walker reported that Federal Grant planning for the coming school year is underway. Data</p>	<p>Approve Minutes from May 16, 2016 and June 6, 2016</p> <p>Approve Financial Reports</p> <p>Accept Donations</p>
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	<p><i>Motion 32-16 Continued</i> for the state report card is also being prepared.</p>																																												
Accept Resignation: E. Koesters	<p>6. Personnel:</p>																																												
Grant Salary Step Increase: K. Kaple-Jones	<p style="text-align: center;">33-16</p> <p>A motion was made by Mr. Terman seconded by Mr. Fisher to approve the Superintendent's recommendations for the following items:</p>																																												
Approve Aide Salary: D. Renz	<p>6.1. Accepting the resignation of Emily Koesters, Teacher, at the end of the 2015-2016 school year.</p> <p>6.2. Granting a salary step increase due to additional training for the following administrator, effective the entire 2016-2017 school year:</p>																																												
Employ: L. Young S. Ramsey E. Sheaffer	<p>6.2.1. Kristin Kaple-Jones, MA+30 to PhD</p> <p>6.3. Approving Diane Renz, aide, salary of \$1,020 for the 2016-2017 school year.</p> <p>6.4. Employing John Crews as summer 2016 technology support at a rate of \$9.00 per hour</p> <p>6.5. Employing the following classified staff members effective the 2016-2017 school year, salary according to schedule:</p>																																												
Adjust Hours: M. Brown	<p>6.5.1. Linda Young, Highly Qualified Aide, High School, 5 1/2 hours per day, 8 years experience, 186 day position.</p> <p>6.5.2. Suzanne Ramsey, Lunchroom Supervisor, High School, 2 hours per day, 0 experience, 186 day position.</p> <p>6.5.3. Emily Sheaffer, Highly Qualified Aide, Shelby Preschool, 7 hours per day, 2 years experience, 150 day position.</p> <p>6.6. Pending verification of credentials and FBI/BCI check where applicable.</p>																																												
Adjust Hours: M. Brown	<p>Adjusting the hours for Mabel Brown, bus driver from 5 hours per day, 187 days, to 5 hours per day, 187 days and 2 hours per day, 147 days, 29 years experience, salary according to schedule.</p> <p>6.7. Recommending employing the following 2016 seasonal help on an as-needed basis:</p>																																												
Authorize Employment Through MOESC: T. Curry K. Nadolsky T. Magers Through Newhope: R. Sherman	<p>6.7.1. Brandon Schneider, \$8.10 hourly rate, SMS</p> <p>6.8. Compensate Tammy Magers and Ronda Sherman for summer work at the Curriculum Rate</p> <p>6.9. Authorize employment of the following pending proper certification and credentials:</p>																																												
Extend Supplemental Contracts	<p>6.9.1. Through independent service agreement with MOESC:</p>																																												
	<p>6.9.1.1. Tiffany Curry, Psychology Assistant; up to 184 5.5 hour days at \$22.02/hour</p> <p>6.9.1.2. Kim Nadolsky, Literacy and Math Support; up to 80 5.5 hour days at \$22.02/hour</p> <p>6.9.1.3. Tammy Magers, Preschool Teacher, MA+15, Step 14</p>																																												
	<p>6.9.2. Through independent service agreement with Richland Newhope:</p>																																												
	<p>6.9.2.1. Ronda Sherman, Preschool Teacher, 150 Hours, Step 11</p> <p>6.10. Adopting the paid workers & volunteers for athletic events & other school activities as needed for the 2016-2017 school year, salary according to schedule</p>																																												
	<p>6.11. Extending the following supplemental contracts for the 2016-2017 school year:</p>																																												
	<table border="1"> <thead> <tr> <th>Name</th> <th>Position</th> <th>Index</th> <th>Exp.</th> </tr> </thead> <tbody> <tr> <td>Matt Albert</td> <td>Offensive Football Coordinator</td> <td>.11</td> <td>7</td> </tr> <tr> <td>Jon Amicone</td> <td>Defensive Football Coordinator</td> <td>.11</td> <td>9</td> </tr> <tr> <td>Nathan Craig</td> <td>Asst. Varsity Football Coach</td> <td>.10</td> <td>4</td> </tr> <tr> <td>Jeff Kurtzman</td> <td>Asst. Varsity Football Coach</td> <td>.10</td> <td>12</td> </tr> <tr> <td>Scott Gurney</td> <td>Asst. 9th Grade Football Coach</td> <td>.06</td> <td>15</td> </tr> <tr> <td>Mike Walter</td> <td>Head 8th Grade Football Coach</td> <td>.06</td> <td>18</td> </tr> <tr> <td>Jordan Nelson</td> <td>Reserve Girls Volleyball Coach</td> <td>.07</td> <td>6</td> </tr> <tr> <td>Cathie Albert</td> <td>9th Grade Girls Volleyball Coach</td> <td>.06</td> <td>21</td> </tr> <tr> <td>Jennifer Dodd</td> <td>7th Grade Girls Volleyball Coach</td> <td>.05</td> <td>0</td> </tr> <tr> <td>Steve Clark</td> <td>Middle School Cross Country Coach</td> <td>.04</td> <td>4</td> </tr> </tbody> </table>	Name	Position	Index	Exp.	Matt Albert	Offensive Football Coordinator	.11	7	Jon Amicone	Defensive Football Coordinator	.11	9	Nathan Craig	Asst. Varsity Football Coach	.10	4	Jeff Kurtzman	Asst. Varsity Football Coach	.10	12	Scott Gurney	Asst. 9th Grade Football Coach	.06	15	Mike Walter	Head 8th Grade Football Coach	.06	18	Jordan Nelson	Reserve Girls Volleyball Coach	.07	6	Cathie Albert	9th Grade Girls Volleyball Coach	.06	21	Jennifer Dodd	7th Grade Girls Volleyball Coach	.05	0	Steve Clark	Middle School Cross Country Coach	.04	4
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	<p>6.12. Adopting the following resolution:</p>																																												
	<p>WHEREAS, this Board has posted the positions of:</p>																																												
	<p style="text-align: center;">Prom Advisor Girls Tennis Coach Head 9th Grade Football Coach Head 7th Grade Football Coach Asst. 7th Grade Football Coach Strength Coach Reserve Fall Cheerleader Coach 7th/8th Grade Fall Cheerleader Coach</p> <p>as being available to certified employees of this district and no such employees who are satisfactory to</p>																																												

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Motion 33-16 Continued

the Board have applied for these positions, and

WHEREAS, this Board has advertised the positions as being available to certified individuals not employed by this district and no such individuals satisfactory to this Board have applied for the position, non-certified individuals who are qualified in accordance with the rules of the State Department of Education to direct, supervise or coach pupil activity programs are hereby employed on a supplemental contract for the 2016-2017 school year as:

Name	Position	Index	Exp.
Tracy Barnd	Prom Advisor	.02	6
Kyle McKelvey	Girls Tennis Coach	.10	0
John Coy	Head 9th Grade Football Coach	.07	0
Dave Bishop	Head 7th Grade Football Coach	.06	5
Dakota Grosscup	Asst. 7th Grade Football Coach	.04	1
Scott Harvey	Strength Coach	.12	31
Nicole Hoffman	Reserve Fall Cheerleader Coach	.03	6
Mattie McPherson	7/8th Gr. Fall Cheerleader Coach	.02	1

THEREFORE, BE IT RESOLVED THAT: the above individuals will be employed pending completion of requirements and formation of a team

Vote Yes; Mr. Terman, Mrs. Friebel, Mr. Fisher and Mrs. White

7. Routine:

7.1. The Legislative Liaison did not report

34-16

A motion was made by Mr. Terman and seconded by Mrs. Friebel to approve the superintendent's recommendations for the following items:

7.2. Approving Senior High and Middle School student handbooks for the 2016-2017 school year.

7.3. Approving participation in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) for the 2016-2017 school year

7.4. Adopting the cafeteria prices for the 2016-2017 school year:

Lunch all Schools	\$2.75
Reduced Price Lunch	\$.40
Adult Lunch (w/o milk)	\$3.00
Milk	\$.50
Breakfast all Schools	\$1.25
Reduced Price Breakfast	\$.30

7.5. Adopting the fee structures for the 2016-2017 school year:

Grades K-4	\$30.00
Grades 5-8	\$40.00
Sr. High	as specified

7.6. Approving a Transportation Fee which will be assessed \$50 per year, with a maximum yearly family amount of \$100.00 annually for the following:

- All Middle School & High School Athletics (except Middle School Cheerleaders)

Vote Yes; Mrs. Friebel, Mr. Fisher, Mr. Terman and Mrs. White

8. Old Business:

35-16

A motion was made by Mrs. Friebel and seconded by Mr. Fisher to approve the Superintendent's recommendations for the following item:

8.1. Approving the following policy:
 AFC-1 Evaluation of Professional Staff

Vote Yes; Mrs. Friebel, Mr. Fisher, Mr. Terman and Mrs. White

9. New Business:

9.1. Discuss a proposal to contract with Xtek Partners located in Dublin, Ohio to provide security cameras/system for Shelby Middle School (\$24,914), Dowds Elementary (\$19,093), Auburn Elementary (\$18,461), the Board Office / Preschool / SOAR (\$7,500) and a software update for Shelby High School (\$1,160). Funds to come from Permanent Improvements or LFI money.

Approve Student Handbooks for High School and Middle School

Approve Participation in NSLP

Adopt Cafeteria Prices

Adopt Fee Structures

Approve a Transportation Fee

Approve Policy: AFC-1

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<p>Approve a Contract with North Point</p> <p>Approve FCCLA Field Trip</p> <p>Approve Agreement with Julian & Grube</p> <p>Approve Sliding Scale and Application for Preschool Use</p> <p>Approve a Resolution of Necessity of the November Ballot</p>	<p><i>Motion 35-16 Continued</i></p> <p>9.2. The following policies are to be reviewed for approval at the next regular board meeting:</p> <table border="0"> <tr> <td>AFCA</td> <td>School Counselor Evaluation Policy</td> </tr> <tr> <td>DECA</td> <td>Adm of Federal Grant Funds</td> </tr> <tr> <td>DECA-R1</td> <td>Grant Funds</td> </tr> <tr> <td>DECA-R2</td> <td>Internal Controls</td> </tr> <tr> <td>DECA-R3</td> <td>Cash Management of Grants</td> </tr> <tr> <td>DECA-R4</td> <td>Cost Principles - Spending</td> </tr> <tr> <td></td> <td>Federal Funds</td> </tr> <tr> <td>DECA-R5</td> <td>Time and Effort Reporting</td> </tr> </table> <p style="text-align: center;">36-16</p> <p>A motion was made by Mrs. Friebel and seconded by Mr. Terman to approve the Superintendent's recommendations for the following items:</p> <p>9.3. Approving a contract with North Point for Special Ed Services</p> <p>9.4. Approving the FCCLA field trip to San Diego, CA July 2 - 8, 2016</p> <p>9.5. Approving an agreement with Julian & Grube for GAAP services for FY 16 & 17 at \$6300/year and Medicaid cost reporting at \$1500/year.</p> <p>9.6. Approve a sliding scale and application for preschool use</p> <p>9.7. Approve Interagency agreement between MOESC and Shelby for benefit of Private Residential Treatment Pilot Program (Abraxas School)</p> <p>9.8. Approve a Resolution of Necessity for the November Ballot</p> <p>9.9. Approve NCOCC Service Level Agreement and LAN Management Contract for FY2017</p> <p>9.10. Approve an increase of up to \$35 to the net monthly stipend and direct payment of up to \$140 for the cost of a cell phone to be paid to Karen Harvey for use in calling substitutes. This is in lieu of current payment for a land line used for that purpose.</p> <p>Vote Yes; Mr. Rose, Mr. Fisher, Mr. Terman, Mrs. Friebel and Mrs. White</p> <p><u>10. Other Non Agenda Items:</u></p> <p>A date was set for a year end meeting on June 29, 2016 at 4:15pm to be held only if needed. Mrs. Anatra will advise the board if the meeting is to be held.</p> <p><u>11. Executive Session:</u></p> <p>A motion was made by Mrs. Friebel at 7:57 pm and seconded by Mr. Fisher to move into executive session for the purpose of discussing the appointment, employment, dismissal, discipline, promotion, demotion or compensation of school employees or regulated individuals, or the investigation of complaints against a public employee or regulated individual unless such person requests a public hearing.</p> <p>Vote Yes; Mr. Fisher, Mr. Terman, Mrs. Friebel and Mrs. White</p> <p>A motion was made by Mrs. Friebel at 8:11 pm and seconded by Mr. Fisher to adjourn the executive session.</p> <p>Vote Yes; Mr. Fisher, Mr. Terman, Mrs. Friebel and Mrs. White</p> <p><u>12. Adjournment:</u></p> <p>A motion to adjourn the meeting was made by Mrs. Friebel at 8:11 p.m. and seconded by Mr. Fisher</p> <p>Vote Yes; Mr. Terman, Mr. Fisher, Mrs. Friebel and Mrs. White</p> <p style="text-align: center;">_____ Lorie White, Board President</p> <p style="text-align: center;">_____ Elizabeth Anatra, Treasurer</p>	AFCA	School Counselor Evaluation Policy	DECA	Adm of Federal Grant Funds	DECA-R1	Grant Funds	DECA-R2	Internal Controls	DECA-R3	Cash Management of Grants	DECA-R4	Cost Principles - Spending		Federal Funds	DECA-R5	Time and Effort Reporting
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