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**SHELBY CITY SCHOOLS**

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**Office of the Superintendent of Schools**  
**BOARD OF EDUCATION MEETING**

**ORGANIZATIONAL**

**Learning Loft at the Central School Building**  
**25 High School Avenue**  
**Shelby, OH 44875**

**January 11, 2021 ~ 5:30 P.M.**

The Board of Education will be meeting in person on January 11, 2021 to conduct the District's organizational meeting. Due to COVID-19, public attendance at this meeting will be prohibited but the meeting will be live streamed on YouTube Live for public access. To join the live stream, type <https://www.shelbyk12.org/livestream-board-meeting> in your web browser.

**AGENDA**

**Board of Education**

Mr. Randy Broderick  
Mrs. Lynn Friebel  
Mr. Carl Ridenour  
Mr. Scott Rose  
Mrs. Lorie White

**Superintendent of Schools**

Mr. Tim Tarvin

**Treasurer**

Mrs. Beth Lykins

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**1. Call Meeting to Order**

- 1.1. Pledge of Allegiance
- 1.2. Roll Call
- 1.3. The Shelby City Schools will be a place:
  - where all students are proud to attend
  - where the staff is proud to work
  - where parents are proud to send their children
  - that the community is proud to support

**President Pro-Tem: Mr. Scott Rose**

**2. Election of Officers**

**Scott Rose**

- 2.1. The floor is opened for nominations for President:

\_\_\_\_\_ nominated by \_\_\_\_\_

\_\_\_\_\_ nominated by \_\_\_\_\_

A motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
to close nominations for President

Vote: Mrs. Friebel \_\_\_\_\_ Mr. Rose \_\_\_\_\_  
Mr. Ridenour \_\_\_\_\_, Mr. Broderick \_\_\_\_\_  
Mrs. White \_\_\_\_\_

Vote for one candidate:

Mr. Broderick for \_\_\_\_\_

Mrs. Friebel for \_\_\_\_\_

Mr. Ridenour for \_\_\_\_\_

Mr. Rose for \_\_\_\_\_

Mrs. White for \_\_\_\_\_

Oath of Office is administered to the new Board President

2.2. The floor is opened for nominations for Vice-President:

\_\_\_\_\_ nominated by \_\_\_\_\_

\_\_\_\_\_ nominated by \_\_\_\_\_

A motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
to close nominations for Vice-President

Vote: Mrs. White \_\_\_\_\_, Mrs. Friebel \_\_\_\_\_  
Mr. Rose \_\_\_\_\_, Mr. Ridenour \_\_\_\_\_  
Mr. Broderick \_\_\_\_\_.

Vote for one candidate:

Mrs. Friebel for \_\_\_\_\_

Mr. Ridenour for \_\_\_\_\_

Mr. Rose for \_\_\_\_\_

Mrs. White for \_\_\_\_\_

Mr. Broderick for \_\_\_\_\_

Oath of Office is administered to the new Board Vice-President

### 3. Routine Business

A motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
to approve 3.1 – 3.8.

3.1. To establish the regular meeting date on the \_\_\_\_\_  
(example third Thursday) at \_\_\_\_\_  
p.m. to be held at the Sr. High School, 1  
Whippet Way, Lecture Hall, Shelby, Ohio  
44875

3.2. Establish a board service fund in the  
amount of \$5000 to be used for board  
training and supplies and miscellaneous  
items

3.3. Authorize the treasurer to invest funds  
within the limits and according to the  
procedures specified by the Ohio  
Revised Code

**Newly Elected President**

**Newly Elected President**

- 3.4. Authorize the treasurer to pay all bills within the limits of the appropriation resolution after invoice and merchandise have been received and/or services have been performed, and to issue Blanket Purchase orders up to \$100,000 again within the limits of approved appropriations
- 3.5. Authorize the treasurer to make modifications to appropriations up to \$10,000 as needed. Modifications over this amount will require board action
- 3.6. Authorize the treasurer to issue checks for change as needed up to the following amounts: food service (\$650), athletics (\$5000) and by the buildings (\$300 Middle School, and \$100 each Dowds & Auburn), and to administer petty cash funds at the building level (\$135 High School, \$100 each; SMS, Auburn, Dowds and Board Office)
- 3.7. Directing the treasurer to distribute interest income to the 006 (Food Service), 007 (expendable trusts), 008 (non expendable trusts), 024 (Insurance Liability) and 401 (auxiliary) Funds at a pro-rated amount based on the month end balance in those funds as compared to that of the General Fund
- 3.8. Authorize the treasurer to compensate board of education members at the full rate authorized by law (presently \$125 per meeting) for all regular, special and work meetings attended during the year

Vote: Mr. Broderick\_\_\_\_ Mrs. White\_\_\_\_,  
Mrs. Friebel\_\_\_\_, Mr. Rose\_\_\_\_  
Mr. Ridenour\_\_\_\_\_.

A motion by \_\_\_\_\_, seconded by \_\_\_\_\_  
to approve items 3.9 – 3.12.

- 3.9. Appoint the Superintendent and Assistant Superintendent to serve as purchasing agents for the Shelby City Schools. With the direction that offerings from the Ohio Industry for the Handicapped (OIH, Inc.) are to be reviewed annually.
- 3.10. Authorize the Superintendent and Assistant Superintendent, without further Board action to apply on behalf of the district to participate in any federal or state grant project or program in which approval by said Board is required.

3.11. Authorize the Superintendent to employ temporary personnel as needed in emergency situations. Such employment shall be presented and approved by the Board at the next regular meeting.

3.12. Authorize the Superintendent to dispose of personal property of less than \$2000 aggregate value (equipment, furnishings, books, and other materials) without further resolution by the Board per Board Policy DN.

*Vote: Mr. Ridenour \_\_\_\_\_, Mr. Broderick \_\_\_\_\_  
Mrs. White \_\_\_\_\_ Mrs. Friebel \_\_\_\_\_  
Mr. Rose \_\_\_\_\_.*

3.13. A motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to establish the following Board Committee assignments and to make the following appointments:

- Legislative Liaison:  
\_\_\_\_\_ (fill in name)
- Finance/Audit Committee:  
\_\_\_\_\_ & \_\_\_\_\_ (fill in 2 names)
- Pioneer Board Representative: Mike Grady
- Prevailing Wage Coordinator:  
Tim Tarvin, Superintendent
- Homeless Liaison:  
Paul Walker, Asst. Superintendent  
Ref: 42USC - 11431 et. seq.  
Stewart B. McKinney Homeless Assistance Act - 1987  
Shelby Schools Policy #JECAA

*Vote: Mr. Rose \_\_\_\_\_, Mr. Ridenour \_\_\_\_\_,  
Mr. Broderick \_\_\_\_\_, Mrs. White \_\_\_\_\_,  
Mrs. Friebel \_\_\_\_\_.*

3.14. A motion by \_\_\_\_\_, seconded by \_\_\_\_\_ to enact the following non-discrimination policy as required by the Office of Civil Rights:

#### NONDISCRIMINATION

The Shelby City School District hereby affirms that no person shall, on the basis of race, color, national origin, sex and handicap be excluded from participation in, be denied the benefits of, or be subjected to discrimination

under any educational program or activity conducted under its auspices. This shall extend to employees therein and to admission thereto. Inquiries concerning the application of this policy may be referred to the Superintendent or Designated Coordinator. This policy shall prevail in all Board policies concerning school employees and students.

The Board designates:

Mr. Paul Walker Title VI Coordinator  
Mr. Paul Walker Title IX Coordinator  
Mr. Paul Walker Section 504 Coordinator

Complaints should be referred to:

Title VI (race, color, national origin)

Mr. Paul Walker  
25 High School Ave., Shelby, OH 44875  
(419) 342-3520

Title IX (sex discrimination)

Mr. Paul Walker  
25 High School Ave., Shelby, OH 44875  
(419) 342-3520

Section 504 (handicap)

Mr. Paul Walker  
25 High School Ave., Shelby, OH 44875  
(419) 342-3520

Dissemination Procedures:

All staff -- Handbooks at the beginning of each school year

Students -- Student Handbook, Student Rules Folders, Parent Newsletters

General Public -- Community Newsletter and Annual Report

Legal Refs:

Civil Rights Act of 1964, as amended in 1972, Title VI, VII

Executive Order 11246, 1965, as amended by Exec. Order 11375

Equal Employment Opportunity Act of 1972, Title VII

Education Amendments of 1972, Title IX (P.L. 92-318)

45 CFR, Parts 81, 86 (Fed Reg June 4, 1985, Aug 11, 1975)

Public Law 93-162 (Section 504)

Vote: Mrs. Friebel\_\_\_\_ Mr. Rose\_\_\_\_  
Mr. Ridenour\_\_\_\_, Mr. Broderick\_\_\_\_  
Mrs. White\_\_\_\_\_.

#### **4. Hearing on Tax Budget**

The Treasurer announces that the district's Tax Budget is available in draft form. Comments on the Tax Budget, which is on the agenda of the regular meeting for approval, are welcome at this time.

Exhibit #1

#### **5. Adjourn**

A motion by \_\_\_\_\_, at \_\_\_\_\_ p.m. and  
seconded by \_\_\_\_\_ to adjourn the meeting.

Vote: Mrs. White \_\_\_\_\_, Mrs. FriebeI \_\_\_\_\_  
Mr. Rose \_\_\_\_\_, Mr. Ridenour \_\_\_\_\_  
Mr. Broderick \_\_\_\_\_.